



PROHIBITION & EXCISE DEPARTMENT  
GOVT. OF TELANGANA  
**HPF SYSTEM**  
USER REFERENCE MANUAL

---

DISTILLERY CHEMIST



USC Hologram Private Limited,  
Hyderabad

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# Background

The Prohibition and Excise (P&E) Department in Telangana deals with regulation of possession, production, manufacture, selling, buying, and transport of liquor. It plays the dual role of enforcing prohibition of country liquor (Arrack) and procuring revenue through regulation of Indian Made Liquor (IMFL) and Toddy. The P & E Department, Government of Telangana, along with other State and Central Government Agencies also enforces the law relating to Narcotics and Psycho substances. Excise Revenue is the second largest source for the State Government.

The Telangana Beverages Corporation Limited (TSBCL) was formed in 1986 and the main functions of the Corporation are –

1. Manage the wholesale trade of Indian Made Foreign Liquor.
2. Set up Arrack Bottling units for carrying arrack operations.
3. Control the Indian Made Foreign Liquors Depots located throughout the State, and more.

As part of its efforts to control and eradicate the spurious and counterfeit liquor with the help of High Security Hologram, the Commissioner, Prohibition and Excise Department (P & E Dept.), Government of Telangana (GoAP) intends to have High Security Holograms for affixing on the products of liquor sales in Telangana, as a proof of payment of Excise Duty and also have 2D Barcode / 1D Linear Barcode based Tack and Trace system for integration with efficient and transparent inventory management.

The Hedonic Path Finder System (HPFS) for liquor sales in Telangana uses Holograms and Barcodes for tracking and tracing the movement of liquor within the state and has the following capabilities:

- Enable exercise personnel have complete control on liquor production at distilleries.
- Track the transportation of liquor produced between distilleries and TSBCL managed storage depots
- Identify illegal sale of liquor by vends (retailers). Vends include retail shops, bars, clubs etc.

## Why Security Holograms?

Holography is the most efficient, cost-effective and foolproof brand and product security system in the world, that successfully prevents counterfeiting and forgery. Holograms come in all sizes and shapes and they are used widely in identity documents, credit cards, expensive merchandise, consumer goods, liquor sales, electronic items, passports, telephone cards etc. Security Holograms can effectively eliminate counterfeits and forgeries from the market place.

## **Who are the users of HPF System?**

Users of HPF System include personnel at Excise Department, Distilleries, Depots managed by TSBCL, Vendors (also termed as Vends) that sell liquor within the state covering shops, bars, clubs etc.

## **Vocabulary**

Listed below are some of the common words used in the HPF System:

### **ENA**

Extra Neutral Alcohol (ENA) is base raw material for Liquor production.

### **Distillery**

Distillery is a unit manufacturing end liquor products using ENA. Production at distillery is capped by its license permit issued by excise department.

### **TSBCL**

The Telangana Beverages Corporation Limited (TSBCL) was formed in 1986 and the main functions of the Corporation are: Manage the wholesale trade of Indian Made Foreign Liquor, Set up Arrack Bottling units for carrying arrack operations, Control the Indian Made Foreign Liquors Depots located throughout the State, and more.

### **Prohibition & Excise Department, Government of TS (P&E GoAP)**

A government body that deals with regulation of possession, production, manufacture, selling, buying, and transport of liquor. It plays the dual role of enforcing prohibition of country liquor (Arrack) and procuring revenue through regulation of Indian Made Liquor and Toddy. Excise Revenue is the second largest source for the State Government.

### **Vend/Retailer**

Licensed bodies permitted to make sale of liquor to the end users through shops, clubs, restaurants etc.

### **Chemical Laboratory**

Chemical composition of ENA and blend are tested and certified in the chemical laboratory. Holding chemical certificate is mandatory when ENA or liquor is transported.

### **Blend**

A ready to bottle mix of ENA and brand based flavors.

### **Transport Permit**

A permit issued by the competent officer for transport of IMFL and FL from the TSBCL. depot to the licensed premises.

**IMFL**

Indian Made Foreign Liquor.

**Brand**

Type of liquor with specified blend parameters

**Owner**

Owner of one or more brands

**1D Barcode**

This is a linear barcode and contains hidden data read by 1D barcode readers. A Linear barcode symbol can be read by a single laser beam passing across the length of the symbol. 1D barcode is applied on cases/cartons and possess details like product name, bottle size, number of bottles, batch number, lot number etc.

**2D Barcode**

This is a matrix barcode and contains hidden data read by 2D barcode scanners. 2D barcode is applied on every bottle on the production line at distillery and possess details like Unique Serial Number, Distillery code.

## System Requirements

Following are the basic system requirements for using HPF System.

**Operating System**

Ubuntu 12.04

**Internet**

Ensure you are connected to internet and are familiar with usage of internet browsers.

**Browser**

Ensure your computer is installed with Mozilla firefox.

## How to read this manual?

Chapters 1 and 2 of this manual cover the basic details pertaining to HPF System.

Chapter 1 provides you with the necessary background on HPF System and its necessity along with your computer software requirements. Also, you are introduced to the terms normally you come across while using HPF System.

Chapter 2 focus on application system navigation, and makes you familiar with screen layouts and explain you how to read them and use them.

Chapters 3 and later explain you the menu structure related to your role in the HPF System and explain how to use them.

## Symbols and Text Organization

Symbols used in the manual and their details:



Tips provide you easier way of using the application



Alerts provide you some of the possible events or actions that possibly got you into the current situation.



Cautions lets you know the possible consequences in the system for the activity currently being done.

Text Representations used in the manual:

- *Italic* way of representation is used to explain the data fields
- **Bold** way of representation is for highlighting purpose

## Help and Contact Information

In order to have any help either on usage of the HPF System, or when you experience any problem while using it, you may contact us by calling on the phone line mentioned below or send us an email mentioned against the user group you belong to.

User Group	Help Contact Number	Help Contact Email Address
Telangana Beverages & Corporation Ltd	+91-9553205000	<a href="mailto:hpfsTSBCL@ctel.in">hpfsTSBCL@ctel.in</a>
Telangana Beverages & Corporation Ltd IML Depot	+91-9553203000	<a href="mailto:hpfsdepot@ctel.in">hpfsdepot@ctel.in</a>
Distillery/Manufactory	+91-9553204000	<a href="mailto:hpfsdistil@ctel.in">hpfsdistil@ctel.in</a>
Prohibition & Excise Department	+91-9553207000	<a href="mailto:hpfspe@ctel.in">hpfspe@ctel.in</a>
Vends	+91-9553206000	<a href="mailto:hpfsvends@ctel.in">hpfsvends@ctel.in</a>

# Getting Started

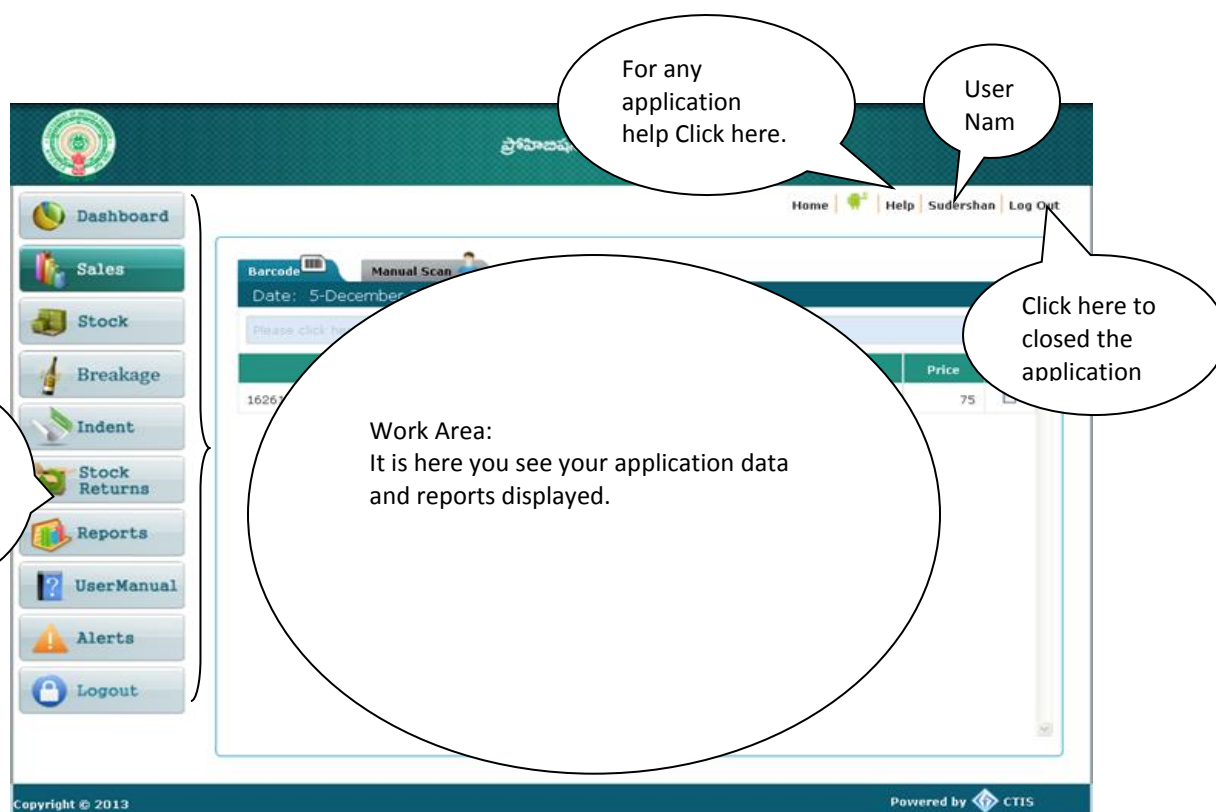
Following sections takes you through the basic details about the HPF System. We will be discussing on how to navigate the system screens, what components are provided on them in detail.

We will also discuss on your home page in detail as well here.

Log in and log out details that makes you enter and exit from HPF System respectively are also discussed in this section.

## Application Navigation

Provided below is the general view of a screen in HPF System. Among the components mentioned in the screen, as a user you would be interested in the following:





- User :** This is your login name
- Help :** A click on this will provide you necessary help on the current screen
- Menu :** A list of options provided for your role is mentioned in this.
- Logout :** A click on this takes you out of HPF System
- Work area:** This is the place where your application data is displayed. Here you can see screen details and also report details that you select.

## How to Start HPF System on your Browser?

After starting the computer system do the following steps:

Step 1: Open Browser on your computer system

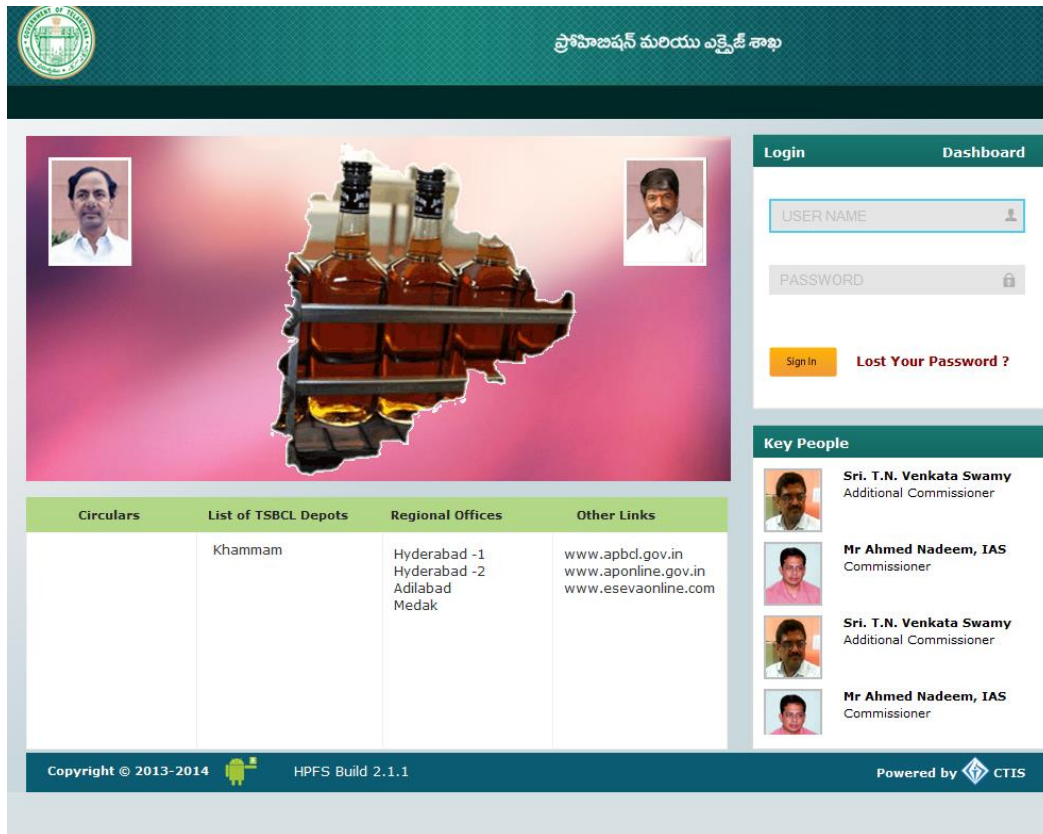
Step 2: Enter URL provided to you for HPF System. You will see the following screen containing main page of HPF System displayed on your system.

Listed below are the URLs to be used against each user group:

User Group	URL Structure
Telangana Beverages & Corporation Ltd	<a href="http://www.TSBCL.gov.in/hpfs">www.TSBCL.gov.in/hpfs</a>
Telangana Beverages & Corporation Ltd IML Depot	<Server IP>/depot/
Distillery/Manufactory	<Server IP>/distillery/
Prohibition & Excise Department	<Server IP>/central/
Vends	<Server IP>/vendors/

The exact URL to be used will be provided to you at the time of application installation.

## Main Page



The screenshot shows the main page of the HPF System. At the top, there is a green header with the AP State Emblem on the left and the text 'ప్రాధికార మరయు ఎక్స్‌జిజీ సాఖ' on the right. Below the header, the main content area is divided into several sections. On the left, there is a large banner featuring a map of Andhra Pradesh with several bottles of HPF System product placed on it. To the right of the banner, there are two small profile pictures of men. Below the banner, there is a table with four columns: 'Circulars', 'List of TSBCL Depots', 'Regional Offices', and 'Other Links'. The 'List of TSBCL Depots' column contains the text 'Khammam'. The 'Regional Offices' column lists 'Hyderabad -1', 'Hyderabad -2', 'Adilabad', and 'Medak'. The 'Other Links' column contains the URLs 'www.apbcl.gov.in', 'www.aponline.gov.in', and 'www.esevaonline.com'. To the right of the table, there is a 'Login' section with fields for 'USER NAME' and 'PASSWORD', a 'Sign In' button, and a 'Lost Your Password ?' link. Below the login section, there is a 'Key People' section with four entries, each featuring a profile picture and the name and title of a person: 'Sri. T.N. Venkata Swamy Additional Commissioner', 'Mr Ahmed Nadeem, IAS Commissioner', 'Sri. T.N. Venkata Swamy Additional Commissioner', and 'Mr Ahmed Nadeem, IAS Commissioner'. At the bottom of the page, there is a footer with the text 'Copyright © 2013-2014 HPFS Build 2.1.1' and 'Powered by CTIS'.

Circulars	List of TSBCL Depots	Regional Offices	Other Links
	Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	www.apbcl.gov.in www.aponline.gov.in www.esevaonline.com

Here you can see the following sub windows shown on the main page.



The screenshot shows the 'Login' window. It has a green header with the text 'Login'. Below the header, there are two input fields: 'USER NAME' and 'PASSWORD'. Below the 'PASSWORD' field, there is a 'Sign In' button and a 'Lost Your Password ?' link.

### Login Window:

Login window is used for you to login into the HPF System.

Enter your user name and password provided to you for entering HFP System and click on **Sign In** button for getting into the system.

If you forgot your password, click on **Lost Your Password ?** link for getting the same.



Additional Commissioner



**Mr. Ahmed Nadeem, IAS**  
Commissioner



**Sri. T.N. Venkata Swamy**  
Additional Commissioner

### Key People:

Profiles of the key personnel in the Prohibition & Excise Department are showcased here.

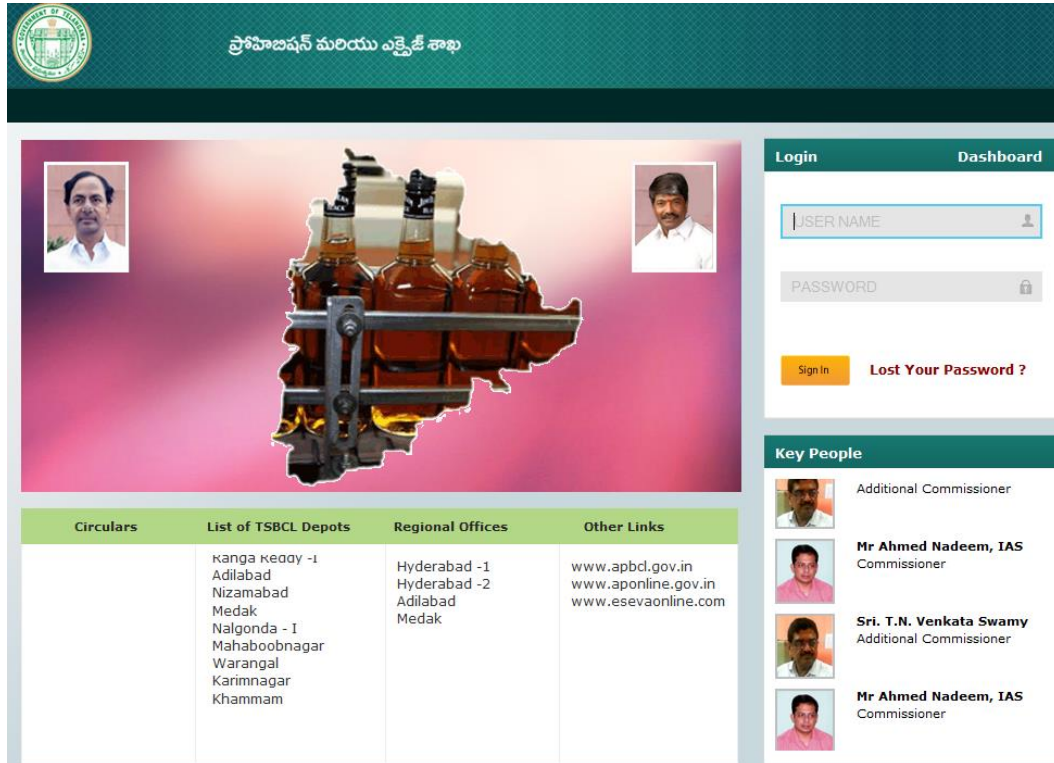
You can see the names scroll in a continuous way upwards

Circulars	List of TSBCl Depots	Regional Offices	Other Links
	Kanga Keady -1 Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

List of Circulars, TSBCl Depots, Regional Offices and Other Links can be seen here.

## Login Page

Login in is the first step to enter into the system. Shown below is the login window provided in the system to facilitate this step.



The screenshot shows the HPF System Login Page. At the top, there is a header with the APBCL logo and the text 'ప్రతిపాదిత మరయు ఎక్స్‌జే సాఫ్ట్‌వేర్'. Below the header, there is a large graphic of a fuel pump nozzle. To the right of the graphic, there is a login form with fields for 'USER NAME' and 'PASSWORD', a 'Sign In' button, and a 'Lost Your Password ?' link. Below the login form, there is a 'Key People' section with four entries, each featuring a photo and name: 'Additional Commissioner', 'Mr Ahmed Nadeem, IAS Commissioner', 'Sri. T.N. Venkata Swamy Additional Commissioner', and 'Mr Ahmed Nadeem, IAS Commissioner'. At the bottom, there is a table with four columns: 'Circulars', 'List of TSBCL Depots', 'Regional Offices', and 'Other Links'.

Circulars	List of TSBCL Depots	Regional Offices	Other Links
	Kanga Keady - I Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

Every user who is authorized to use HPF System is provided with a user name and a password.

If you are not having your user name and password for yourself, you may need to contact the system administrator to get them assigned in the system for you to operate.

Whenever you enter a wrong user name and password, system informs you of the same and do not allow you to proceed further. However, you can re-try entering correct username and password till you succeed.




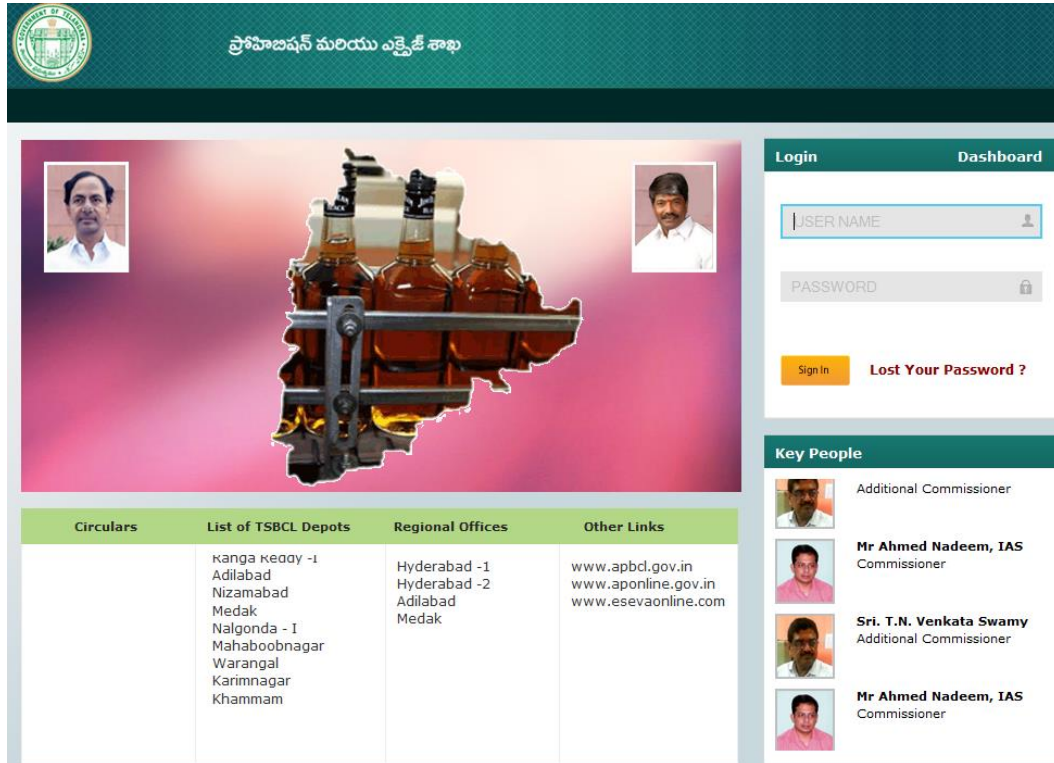
If you are continuously unable to login to the system, please check if your CAPS indicator on your keyboard is on. If so, please press your CAPS key on the keyboard and login again.

Once your login is successful, you are taken to a graphic user menu page showing the major functions in the system as shown below

## Log Out

Log out function takes you out of application and you require to login again in order to execute any of the application functions thereafter.

To log out, click on the button . On log out system displays the following screen



**ప్రతిపదికల మరయు ఎక్స్‌జిజ్ సాఖ**


**Login** **Dashboard**


USER NAME


PASSWORD


[Sign In](#) [Lost Your Password ?](#)

**Key People**

 Additional Commissioner

 **Mr Ahmed Nadeem, IAS**  
Commissioner

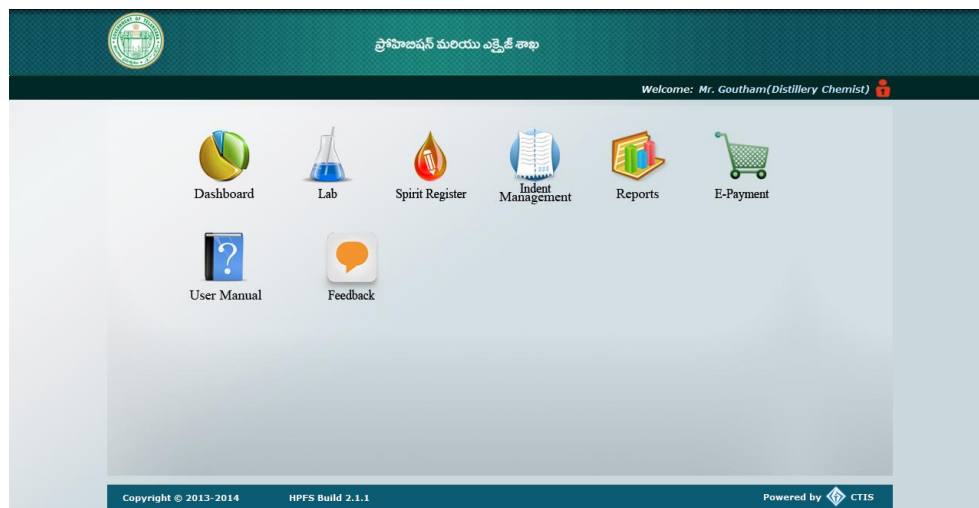
 **Sri. T.N. Venkata Swamy**  
Additional Commissioner

 **Mr Ahmed Nadeem, IAS**  
Commissioner

Circulars	List of TSBCI Depots	Regional Offices	Other Links
	Kanga Keddya -I Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

# Menu Option 1

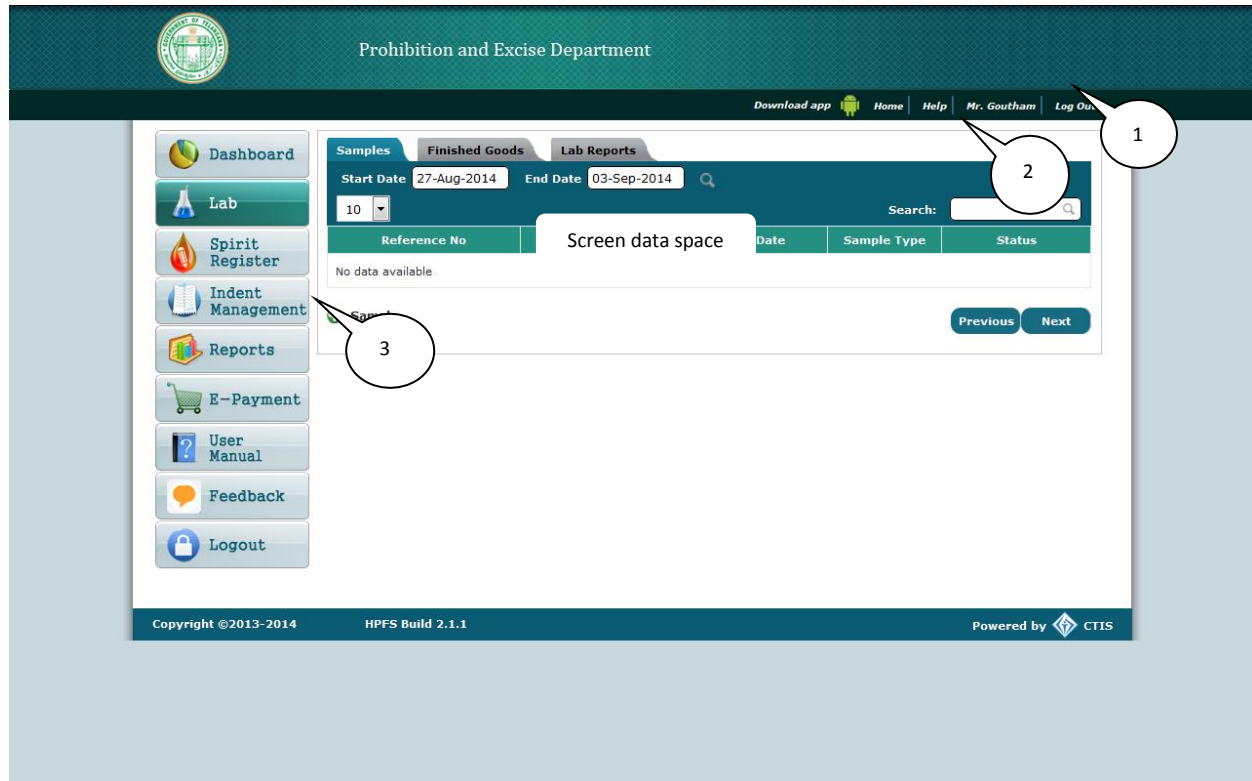
## Graphic User Menu Page



As can be seen in the screen shot above, user name of the user logged in is displayed on the right top corner of the screen.

# User Interface Profile

Every screen and report in the HPFS System follow a standard user interface as discussed below:



## Legend Details:

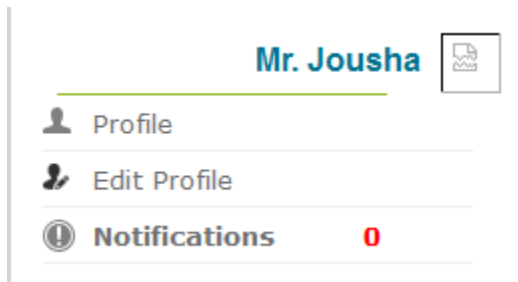
1. Login user name is displayed here.
2. Screen holder for transaction information display.
3. Main menu is listed here. Main menu keeps changing from user to user based on their role.

Let us discuss more about login user name here.

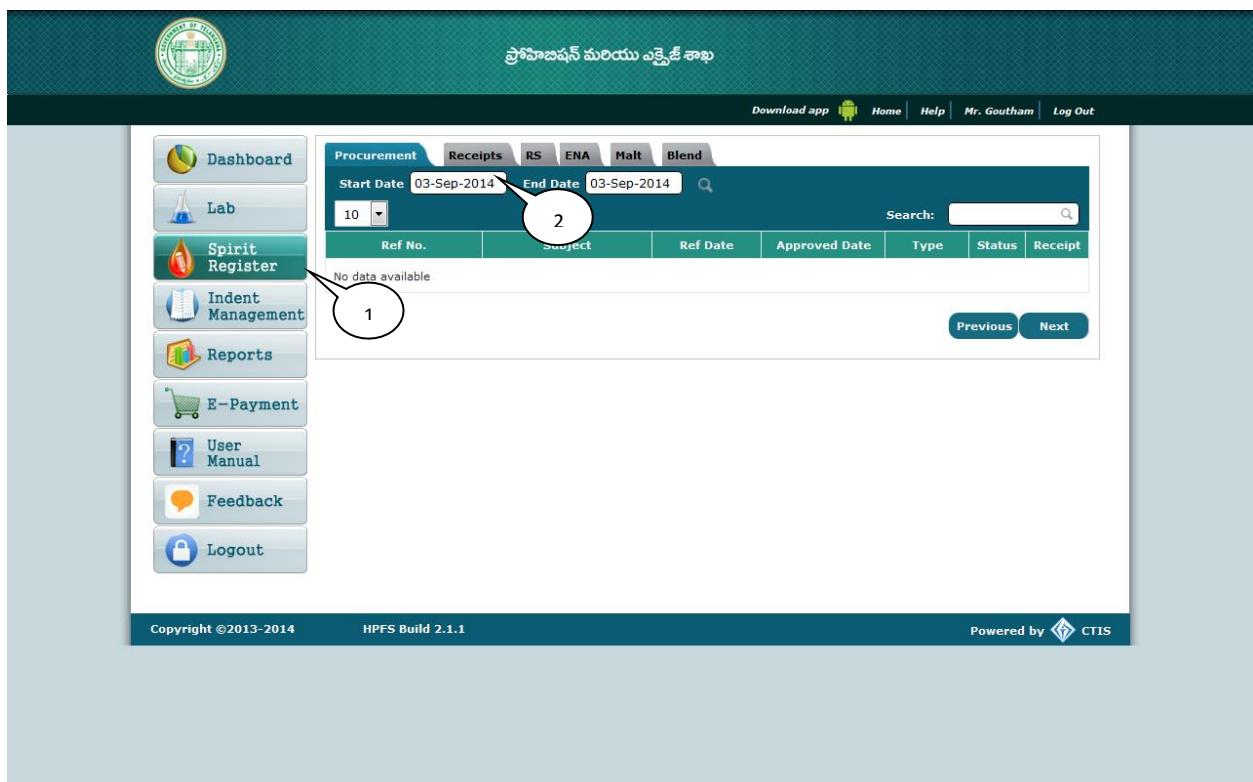
Menu options displayed are: User Information.

## User information

On clicking User Information option, system pops up the following details on a separate pop-up:



## ENA procurement & Lab Test






On clicking Reference No. system pops up the ENA procurement form should TSpear as a following



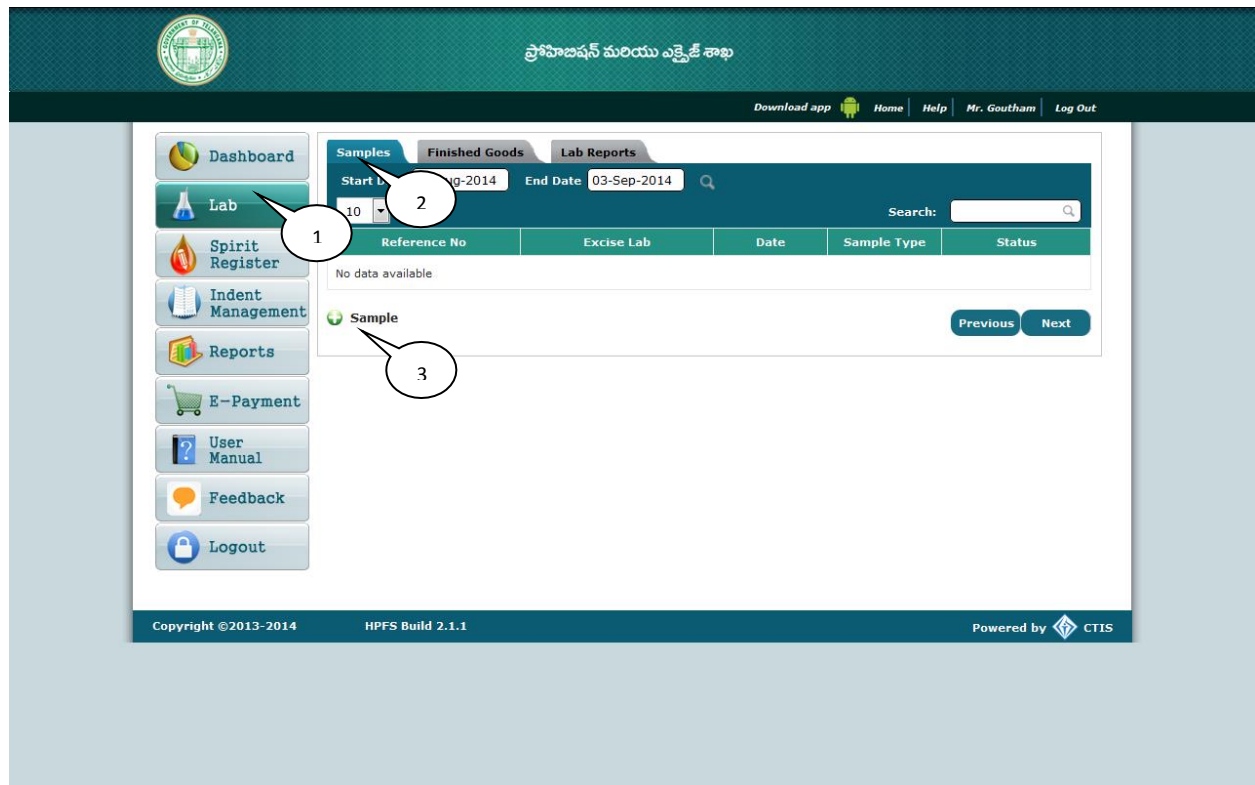
ENA Request	
Distillery Name:	ALLied Blend LTD
Supplier Name:	Bajaj Comapny Co
Total Quantity:	1000000 BLs
Allocated Quantity:	1000 BLs
Requested Quantity :	10000 BLs
Approved By :	Commissioner

- Headlines : Sub of content
- Ref : reference for records
- Ref date : reference Date
- Total quantity : Total quantity allocated till above date
- Received quantity : Received Quantity till above date
- Supplier name : : Name of the supplier
- Authorized signature : upload file from local system
- Title of ENCL : Name of the ENCL
- ENCL File : browse the file from local system

After Viewing the ENA Request ,Click on  to take the Print out.

CLICK

## ENA LAB TEST



According to above screen Click on(+)Sample systems pop s up the window lab request form see as a following form

Excise Lab Information

Sample Type

ENA

Ref.No.

Date

03-Sep-2014

Sent Through

Signature of the EC / HC

Browse...

No file selected.

Lab Information

<input type="checkbox"/>	Sl.No.	Description of Sample	DTP No. / Lot No.	Sample Qty(ml)	Sender's Facsimile Seal	Percentage of Proof Spirit of Hydrometer strength of Alcohol
<input type="checkbox"/>					<div>Browse...</div> <div>No file selected.</div>	

New Row


Remove Row

Save

✓

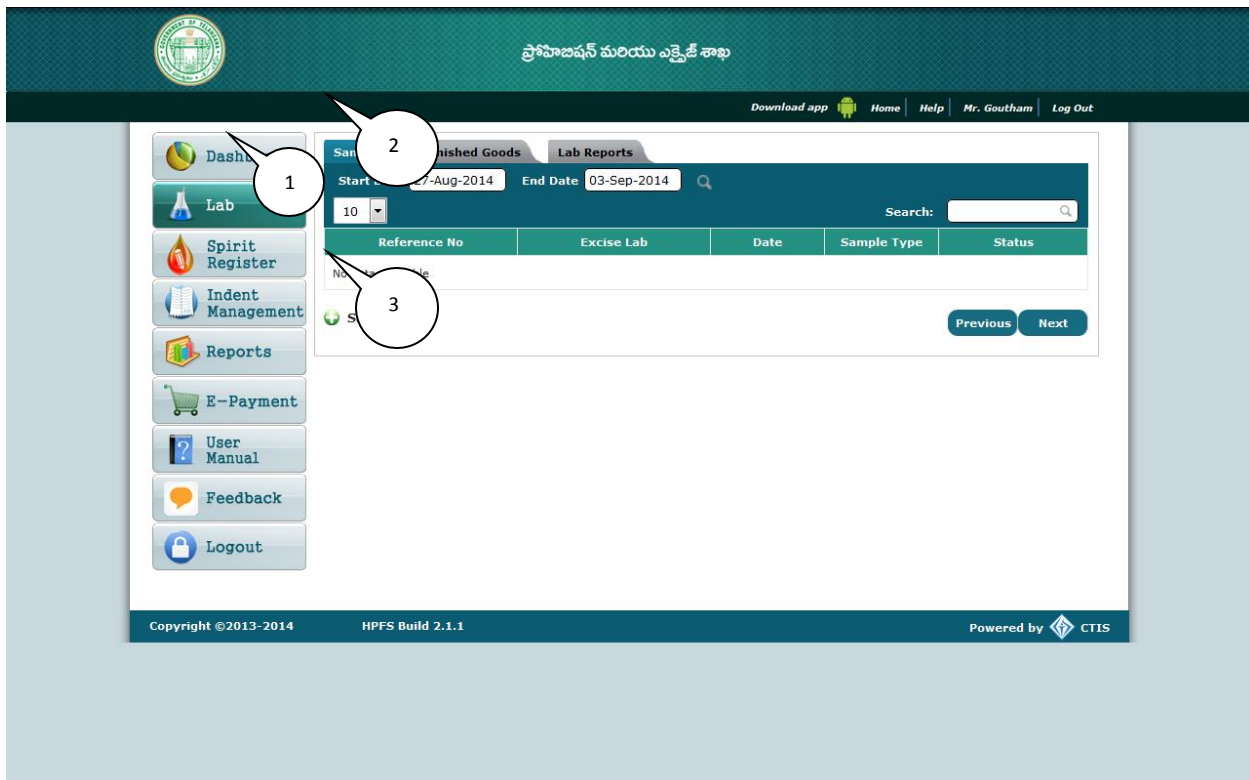
Cancel

✕

Reference No	Excise Lab	Date	Sample Type	Status
ref-01	Excise Chemical Lab 02, Kakinada	02-Sep-2014	ENA	

Above ENA sample report will have a Option to Print and to save the option when clicked on Status.

## Blend Lab Test



The screenshot shows the HPFS system interface. The sidebar on the left contains the following menu items: Dashboard, Lab, Spirit Register, Indent Management, Reports, E-Payment, User Manual, Feedback, and Logout. The main content area is titled "Lab Reports" and includes a search bar, date filters (Start Date: 27-Aug-2014, End Date: 03-Sep-2014), and a table with the following columns: Reference No, Excise Lab, Date, Sample Type, and Status. The table is currently empty. Callouts 1, 2, and 3 are present: Callout 1 points to the "Lab" menu item, Callout 2 points to the search bar, and Callout 3 points to the table area.

Click on blend request form system pop up the window as following

Excise Lab Information

Sample Type

BLEND

Ref.No.

Date

03-Sep-2014

Sent Through

Signature of the EC / HC

Browse...

No file selected.

Lab Information

<input type="checkbox"/>	Sl.No.	Name of the Brand	Batch No	Sample Qty(ml)	Sender's Facsimile Seal	Alcohol content noted on Label	Percentage of Proof Spirit
<input type="checkbox"/>					<div>Browse...</div> <div>No file selected.</div>		


New Row

Remove Row

Save ✓

Cancel ✕

User can avail the to take print in following

blend/001/ref	Excise Chemical Lab 02, Kakinada	25-Aug-2014	BLEND	
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Above BLEND sample report will have a Option to Print and to save the option when clicked on Status.

## Main Menu

Shown adjacent to this is the main menu for vendor operations in Track and Trace System.



**LAB :** To Raise Lab Sample Indents

**SPIRIT REGISTER:** To View The Procurement Details Raised By DM.

**INDENT MANAGEMENT:** To Raise The Indents For Conversion

**Reports:** Select this to view and print report

**E-Payment:** To View the Duties Paid By Distillery Manager

**User Manual:** Select this to view user manual and help

**Feedback:** You Can Give Your Valuable Feedback in improving  
our Application

**Logout:** *Select this to close vendor operation*

# Lab

Selection of this menu option displays GrTShic Menu page as shown below:

The screenshot displays the HPFS Lab interface. At the top, there is a header with the HPFS logo and the text "ప్రతిపాదనల మరయు ఏకైక శాఖ". Below the header, there is a navigation bar with links for "Download app", "Home", "Help", "Mr. Goutham", and "Log Out". The main content area is divided into a sidebar and a main panel. The sidebar contains the following menu items: Dashboard, Lab, Spirit Register, Indent Management, Reports, E-Payment, User Manual, Feedback, and Logout. The main panel shows the "Lab" section with tabs for "Samples", "Finished Goods", and "Lab Reports". The "Samples" tab is active, displaying a search form with "Start Date" (27-Aug-2014), "End Date" (03-Sep-2014), and a "Search:" field. Below the search form is a table with columns: Reference No, Excise Lab, Date, Sample Type, and Status. The table is currently empty, showing "No data available". At the bottom of the table, there is a "Sample" button and "Previous" and "Next" buttons. The footer of the interface includes "Copyright ©2013-2014", "HPFS Build 2.1.1", and "Powered by CTIS".

Select the required function and click on the corresponding grTShic menu item shown to open the same.

# Spirit Register:

Spirit Register performance is very important and most performed activity throughout the day. Distillery Chemist can view the Procurement Request Raised by DM .After The Request TSproved by Commissioner in Central , he can Generate Receipts By Clicking Generate Receipt in Receipt Coloumn.

ప్రతిపాదన మరియు ఎక్స్‌జెడ్ శాఖ

Download app Home Help Mr. Goutham Log Out

Dashboard Lab Spirit Procurement Reports E-Payment User Manual Feedback Logout

Procurement Receipts RS ENA Malt Blend

Start Date: 01-Aug-2014 End Date: 03-Sep-2014 Search: [ ]

Ref	Subject	Ref Date	Approved Date	Type	Status	Receipt
002/BLEND	002/27/8/14	27-Aug-2014	NA	BLEND	●	●
REF/7894/ENA	ENA/001/28/08/14	28-Aug-2014	28-Aug-2014	ENA	●	<a href="#">Generate Receipt</a>
REF002/25/08/14	BLEND/002/25-08-14	25-Aug-2014	25-Aug-2014	BLEND	●	●
REF/003/25/8/14	RS/003/25-08-14	25-Aug-2014	25-Aug-2014	RS	●	●
REF/004/25/8/14	GRAPE/004/25-08-14	25-Aug-2014	25-Aug-2014	GRAPE	●	●
REF/005/25/08/14	MALT/005/25-08-14	25-Aug-2014	25-Aug-2014	MALT	●	●
REF/006/25/08/14	HTS/006/25-08-14	25-Aug-2014	25-Aug-2014	HTS	●	●
Reference-noor-123	Indent For ENA	26-Aug-2014	26-Aug-2014	ENA	●	<a href="#">Generate Receipt</a>
REF/001/25/8/14	ENA/001/25-08-14	25-Aug-2014	NA	ENA	●	●
REF001/ENA	001/27/8/14	27-Aug-2014	NA	ENA	●	●

Previous Next

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## Legendary Details:

1. Click on Spirit Register.
2. Click on Procurement Tab.
3. Click on Generate Reciept.

After Clicking on Generate Reciept ,the following Pop-up Will TSpear.



### Receipt

<p>Supplier Name <input type="text" value="Harsha"/></p> <p>DTP No* <input type="text" value="DTP"/> <span style="border: 1px solid black; border-radius: 50%; padding: 2px 5px;">1</span></p> <p>Vehicle No* <input type="text" value="AP20176"/></p> <p>Strength (As per TP)* <input type="text" value="1200"/></p> <p>Dip (In Cms)* <input type="text" value="150"/></p> <p>Transit Wastage(BLs)* <input type="text" value="120"/></p>	<p>CPE TP No* <input type="text" value="CPE/TP/001"/></p> <p>Date Of Receipt* <input type="text" value="03-Sep-2014"/></p> <p>Qty as per TP(BLs)* <input type="text" value="1500"/></p> <p>Storage Tank No* <input type="text" value="3"/></p> <p>Qty Actual <input type="text" value="100"/></p> <p>Received(BLs)* <input type="text" value=""/></p> <p>Remarks* <input style="height: 30px;" type="text" value="None"/></p>
---	---

Save ☒
Cancel ☒

2
3

#### Legendary Details:

1. Enter All the Receipt Details
2. Click on Save Button to Save the Receipt.
3. Click on Cancel to Cancel.

Prohibition and Excise Department

Dashboard

Lab

Spirit Register

Indent Management

Reports

E-Payment

User Manual

Feedback

Logout

Procurement
Receipts
RS
ENA
Malt
Blend

Start Date

to

Supplier Name	Date Of Receipt	Invoice No	Invoice Amount	Qty As Per TP(BLs)	Receipt Type	Print
Harsha	25-Aug-2014	001	15,000.00	2	BLEND	
Harsha	25-Aug-2014	003	1,54,620.00	4	RS	
Harsha	25-Aug-2014	004	16,845.00	5	GRAPE	
Harsha	25-Aug-2014	006	78,945.00	3	MALT	
Harsha	25-Aug-2014	009	7,845.00	1552	HBS	

Previous
Next

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Powered by CTIS

1
2
3

#### Legendary Details:

1. Click on Spirit Register.
2. Click on Receipts tab.
3. Click on Print Icon to Print the Document and PDF to Save the File.

# INDENT MANAGEMENT:

Indent Management is tab which used for conversion of Spirits in Distillery Which will be TSproved by Distillery Officer.

The screenshot shows the 'Prohibition and Excise Department' web application. The left sidebar contains a menu with the following items: Dashboard, Lab, Spirit Register, Indent Management (highlighted), Reports, E-Payment, User Manual, Feedback, and Logout. The main content area has a header with tabs: 'RS Indent for ENA' (selected), 'ENA Indent for Blend', 'Blend Indent for Bottling', 'Other Spirits Indent for Blend', and 'IFS'. Below the tabs, there are input fields for 'Start Date' (03-Sep-2014) and 'End Date' (03-Sep-2014), a search bar, and a dropdown menu showing '10'. A table with columns 'Indent No', 'Indent Date', and 'Status' is displayed, showing 'No data available'. At the bottom, there is a '+ RS Indent' button and 'Previous' and 'Next' buttons.

## RS INDENT FOR ENA:

This tab will help to Convert RS to ENA. The view of the tab will TSpear as below.

This screenshot is similar to the previous one but includes three callouts: Callout 1 points to the 'Indent Management' menu item in the sidebar; Callout 2 points to the 'Start Date' input field; Callout 3 points to the '+ RS Indent' button.

## Legendary Details:

1. Click on Indent Management
2. Click on RS Indent For ENA.
3. Click on RS Indent.

The screenshot shows a web form titled "Indent For Issue of RS". The form contains several input fields for transaction details. Callout 1 points to the "Indent No" field, which contains the value "001". Callout 2 points to the "Save" button, which has a green checkmark icon. Callout 3 points to the "Cancel" button, which has a red 'X' icon.

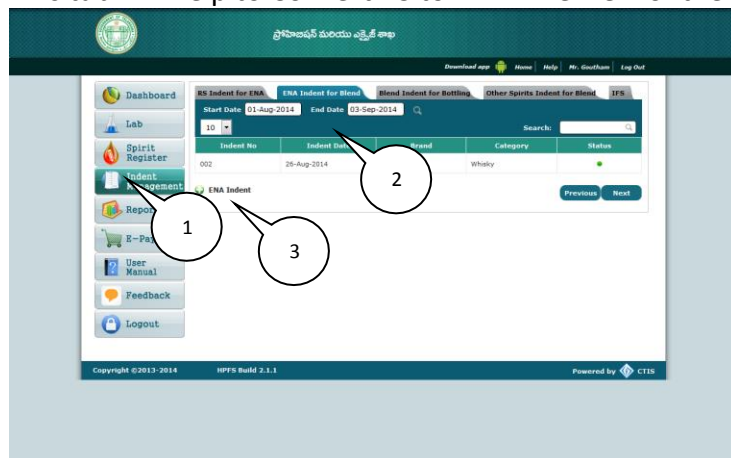
Field	Value
Indent No	001
Serial No	1
Issuing Storage Tank No	1
Quantity (PLs)	100
Category	Whisky
Batch No	BT785
Indent Date	03-Sep-2014
Kind of Spirit	RS
Receiving RS Tank No	2
Quantity (BLs)	100
Brand Name	Royalstag

## Legendary Details:

1. Displays Indent For Issue of RS
2. Click on Save to save the transaction
3. Click on Cancel to cancel the Transaction.

## ENA INDENT FOR BLEND:

This tab will help to Convert RS to ENA. The view of the tab will TSppear as below.



### Legendary Details:

1. Click on Indent Management.
2. Click on ENA INDENT FOR BLEND.
3. Click on (+)ENA INDENT TO add a ENA indent.

The screenshot shows a web form titled "Indent For Issue of ENA". The form contains several input fields and buttons. Three numbered callouts are present: 1 points to the "Indent No" field, 2 points to the "Save" button, and 3 points to the "Cancel" button. The form fields are as follows:

Indent For Issue of ENA	
Indent No <input type="text"/>	Indent Date <input type="text" value="03-Sep-2014"/>
Serial No <input type="text"/>	Kind of Spirit <input type="text" value="ENA"/>
Issuing Storage Tank <input type="text"/>	Receiving ENA Tank No <input type="text"/>
No <input type="text"/>	Quantity (BLs) <input type="text"/>
Quantity (PLs) <input type="text"/>	Brand Name <input type="text"/>
Category <input type="text"/>	
Batch No <input type="text"/>	
<input type="button" value="Save"/>	<input type="button" value="Cancel"/>

### Legendary Details:

1. Click on Indent For Issue of ENA
2. Click on Save to Save the Transaction
3. Click on Cancel to Cancel the Transaction.

# Reports:

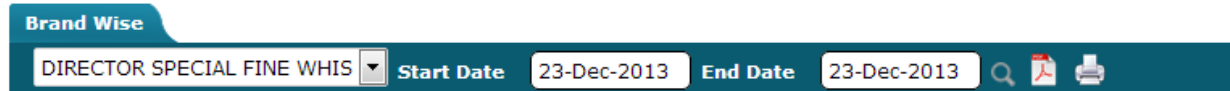
While handling reports at distillery location to select the brand wise at particular Date reports is key point

## Step 1: Open the reports

Select the brand name in the drop List



The click on print/view



To click on print /view icon

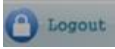


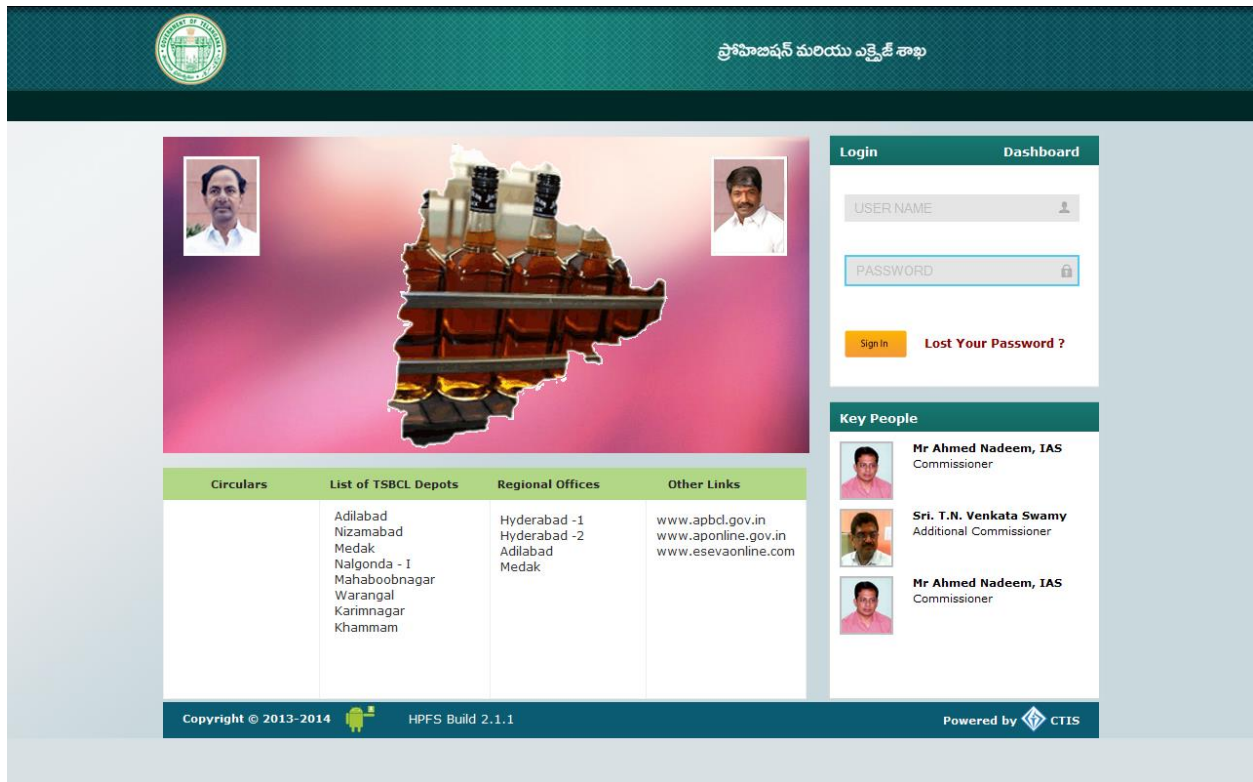
# User Manual

Intentionally left blank

# Logout :

Log out function takes you out of Application and you require to login again in order to execute any of the Application functions there after.

To log out, click on the button . On log out system displays the following screen.



Circulars	List of TSBCD Depots	Regional Offices	Other Links
	Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcd.gov.in">www.apbcd.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

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