



PROHIBITION & EXCISE DEPARTMENT  
GOVT. OF TELANGANA

# HPF SYSTEM USER REFERENCE MANUAL

---

DISTILLERY OFFICER



USC Hologram Private Limited,  
Hyderabad

# CONTENTS

<b>CONTENTS .....</b>	<b>II</b>
<b>BACKGROUND .....</b>	<b>1</b>
Vocabulary .....	2
System Requirements .....	3
How to read this manual? .....	3
Help and Contact Information .....	4
<b>GETTING STARTED .....</b>	<b>6</b>
Application Navigation.....	6
How to Start HPF System on your Browser?.....	7
Main Page .....	8
Login Page .....	10
Log Out.....	11
<b>MENU OPTION 1 .....</b>	<b>12</b>
<b><u>CONTENTS</u> .....</b>	<b>13</b>
<b><u>GETTING STARTED</u> .....</b>	<b>14</b>
<b><u>USER INTERFACE PROFILE</u>.....</b>	<b>15</b>
<u>DISTILLERY INFORMATION</u> .....	17
lab information .....	18
<b>holograminformation</b> .....	<b>20</b>
products.....	
shippment.....	
stock.....	
reports.....	7
usermanual.....	
ALERTS.....	
 <b><u>DASH BOARD</u> .....</b>	<b>ERROR! BOOKMARK NOT DEFINED.</b>
<b>LAB .....</b>	<b>19</b>
<b><u>HOLOGRAM</u>.....</b>	<b>21</b>
<b><u>PRODUCTS</u>.....</b>	<b>29</b>

<b><u>SHIPPMENT</u></b> .....	ERROR! BOOKMARK NOT DEFINED.
<b><u>STOCK</u></b> .....	<b>3</b> ERROR! BOOKMARK NOT DEFINED.
<b><u>REPORTS</u></b> .....	ERROR! BOOKMARK NOT DEFINED.
<b><u>ALERTS</u></b> .....	ERROR! BOOKMARK NOT DEFINED.
<b><u>USERMANUAL</u></b> .....	<b>5</b> ERROR! BOOKMARK NOT DEFINED.
<b><u>LOGOUT</u></b> .....	<b>58</b>

# Background

The Prohibition and Excise (P&E) Department in Telangana deals with regulation of possession, production, manufacture, selling, buying, and transport of liquor. It plays the dual role of enforcing prohibition of country liquor (Arrack) and procuring revenue through regulation of Indian Made Liquor (IMFL) and Toddy. The P & E Department, Government of Telangana, along with other State and Central Government Agencies also enforces the law relating to Narcotics and Psycho substances. Excise Revenue is the second largest source for the State Government.

The Telangana Beverages Corporation Limited (TSBCL) was formed in 1986 and the main functions of the Corporation are –

1. Manage the wholesale trade of Indian Made Foreign Liquor.
2. Set up Arrack Bottling units for carrying arrack operations.
3. Control the Indian Made Foreign Liquors Depots located throughout the State, and more.

As part of its efforts to control and eradicate the spurious and counterfeit liquor with the help of High Security Hologram, the Commissioner, Prohibition and Excise Department (P & E Dept.), Government of Telangana (GoAP) intends to have High Security Holograms for affixing on the products of liquor sales in Telangana, as a proof of payment of Excise Duty and also have 2D Barcode / 1D Linear Barcode based Tack and Trace system for integration with efficient and transparent inventory management.

The Hedonic Path Finder System (HPFS) for liquor sales in Telangana uses Holograms and Barcodes for tracking and tracing the movement of liquor within the state and has the following capabilities:

- Enable exercise personnel have complete control on liquor production at distilleries.
- Track the transportation of liquor produced between distilleries and TSBCL managed storage depots
- Identify illegal sale of liquor by vends (retailers). Vends include retail shops, bars, clubs etc.

## Why Security Holograms?

Holography is the most efficient, cost-effective and foolproof brand and product security system in the world, that successfully prevents counterfeiting and forgery. Holograms come in all sizes and shapes and they are used widely in identity documents, credit cards, expensive merchandise, consumer goods, liquor sales, electronic items, passports, telephone cards etc. Security Holograms can effectively eliminate counterfeits and forgeries from the market place.

## **Who are the users of HPF System?**

Users of HPF System include personnel at Excise Department, Distilleries, Depots managed by TSBCL, Vendors (also termed as Vends) that sell liquor within the state covering shops, bars, clubs etc.

## **Vocabulary**

Listed below are some of the common words used in the HPF System:

### **ENA**

Extra Neutral Alcohol (ENA) is base raw material for Liquor production.

### **Distillery**

Distillery is a unit manufacturing end liquor products using ENA. Production at distillery is capped by its license permit issued by excise department.

### **TSBCL**

The Telangana Beverages Corporation Limited (TSBCL) was formed in 1986 and the main functions of the Corporation are: Manage the wholesale trade of Indian Made Foreign Liquor, Set up Arrack Bottling units for carrying arrack operations, Control the Indian Made Foreign Liquors Depots located throughout the State, and more.

### **Prohibition & Excise Department, Government of AP (P&E GoAP)**

A government body that deals with regulation of possession, production, manufacture, selling, buying, and transport of liquor. It plays the dual role of enforcing prohibition of country liquor (Arrack) and procuring revenue through regulation of Indian Made Liquor and Toddy. Excise Revenue is the second largest source for the State Government.

### **Vend/Retailer**

Licensed bodies permitted to make sale of liquor to the end users through shops, clubs, restaurants etc.

### **Chemical Laboratory**

Chemical composition of ENA and blend are tested and certified in the chemical laboratory. Holding chemical certificate is mandatory when ENA or liquor is transported.

### **Blend**

A ready to bottle mix of ENA and brand based flavors.

### **Transport Permit**

A permit issued by the competent officer for transport of IMFL and FL from the TSBCL. depot to the licensed premises.

**IMFL**

Indian Made Foreign Liquor.

**Brand**

Type of liquor with specified blend parameters

**Owner**

Owner of one or more brands

**1D Barcode**

This is a linear barcode and contains hidden data read by 1D barcode readers. A Linear barcode symbol can be read by a single laser beam passing across the length of the symbol. 1D barcode is applied on cases/cartons and possess details like product name, bottle size, number of bottles, batch number, lot number etc.

**2D Barcode**

This is a matrix barcode and contains hidden data read by 2D barcode scanners. 2D barcode is applied on every bottle on the production line at distillery and possess details like Unique Serial Number, Distillery code.

## System Requirements

Following are the basic system requirements for using HPF System.

**Operating System**

Ubuntu 12.04

**Internet**

Ensure you are connected to internet and are familiar with usage of internet browsers.

**Browser**

Ensure your computer is installed with Mozilla firefox.

## How to read this manual?

Chapters 1 and 2 of this manual cover the basic details pertaining to HPF System.

Chapter 1 provides you with the necessary background on HPF System and its necessity along with your computer software requirements. Also, you are introduced to the terms normally you come across while using HPF System.

Chapter 2 focus on application system navigation, and makes you familiar with screen layouts and explain you how to read them and use them.

Chapters 3 and later explain you the menu structure related to your role in the HPF System and explain how to use them.

### Symbols and Text Organization

Symbols used in the manual and their details:



Tips provide you easier way of using the application



Alerts provide you some of the possible events or actions that possibly got you into the current situation.



Cautions lets you know the possible consequences in the system for the activity currently being done.

Text Representations used in the manual:

- *Italic* way of representation is used to explain the data fields
- **Bold** way of representation is for highlighting purpose

### Help and Contact Information

In order to have any help either on usage of the HPF System, or when you experience any problem while using it, you may contact us by calling on the phone line mentioned below or send us an email mentioned against the user group you belong to.

User Group	Help Contact Number	Help Contact Email Address
Telangana Beverages & Corporation Ltd	+91-9553205000	<a href="mailto:hpfsTSBCL@ctel.in">hpfsTSBCL@ctel.in</a>
Telangana Beverages & Corporation Ltd IML Depot	+91-9553203000	<a href="mailto:hpfsdepot@ctel.in">hpfsdepot@ctel.in</a>
Distillery/Manufactory	+91-9553204000	<a href="mailto:hpfsdistil@ctel.in">hpfsdistil@ctel.in</a>
Prohibition & Excise Department	+91-9553207000	<a href="mailto:hpfspe@ctel.in">hpfspe@ctel.in</a>
Vends	+91-9553206000	<a href="mailto:hpfsvends@ctel.in">hpfsvends@ctel.in</a>



# Getting Started

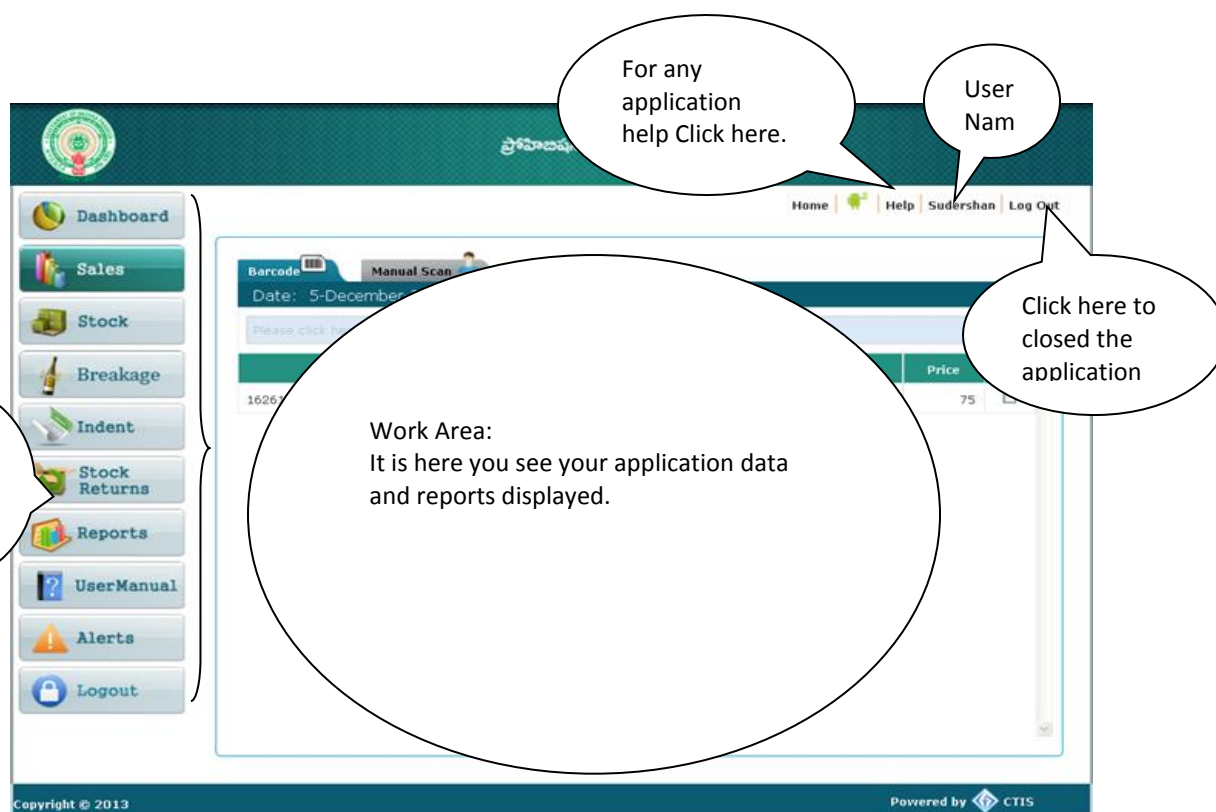
Following sections takes you through the basic details about the HPF System. We will be discussing on how to navigate the system screens, what components are provided on them in detail.

We will also discuss on your home page in detail as well here.

Log in and log out details that makes you enter and exit from HPF System respectively are also discussed in this section.

## Application Navigation

Provided below is the general view of a screen in HPF System. Among the components mentioned in the screen, as a user you would be interested in the following:



- User :** This is your login name
- Help :** A click on this will provide you necessary help on the current screen
- Menu :** A list of options provided for your role is mentioned in this.
- Logout :** A click on this takes you out of HPF System
- Work area:** This is the place where your application data is displayed. Here you can see screen details and also report details that you select.

## How to Start HPF System on your Browser?

After starting the computer system do the following steps:

Step 1: Open Browser on your computer system

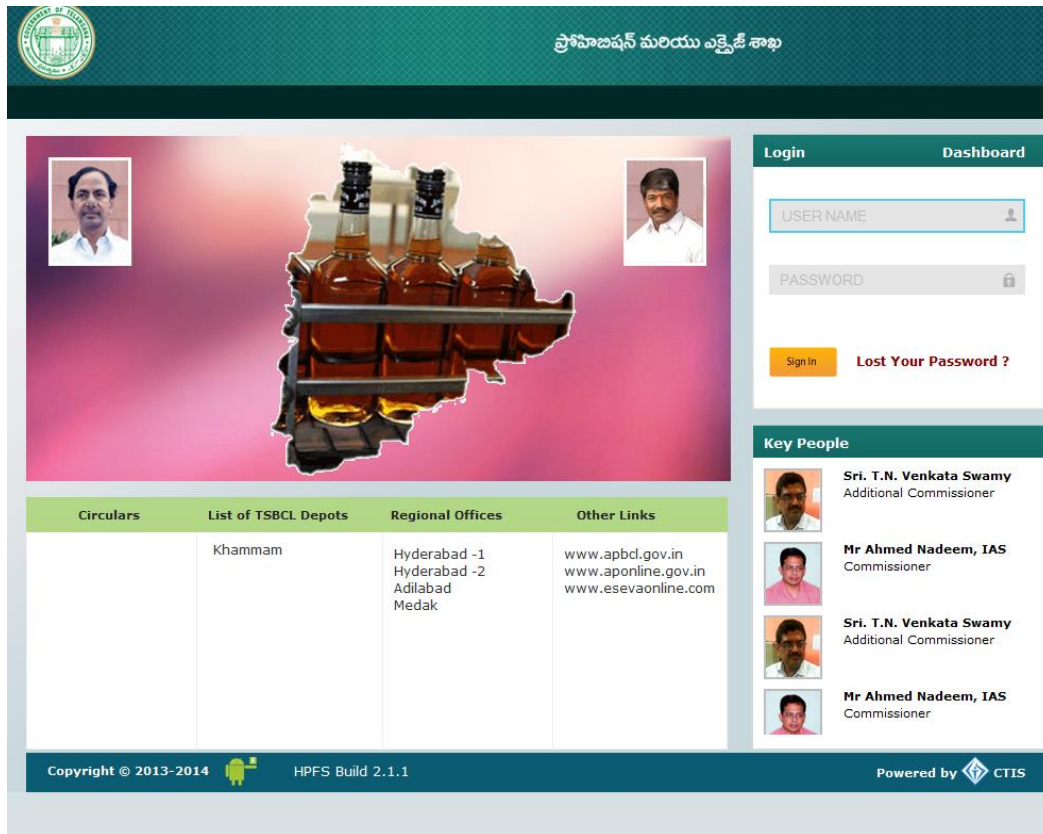
Step 2: Enter URL provided to you for HPF System. You will see the following screen containing main page of HPF System displayed on your system.

Listed below are the URLs to be used against each user group:

User Group	URL Structure
Telangana Beverages & Corporation Ltd	<a href="http://www.TSBCL.gov.in/hpfs">www.TSBCL.gov.in/hpfs</a>
Telangana Beverages & Corporation Ltd IML Depot	<Server IP>/depot/
Distillery/Manufactory	<Server IP>/distillery/
Prohibition & Excise Department	<Server IP>/central/
Vends	<Server IP>/vendors/

The exact URL to be used will be provided to you at the time of application installation.

## Main Page



The screenshot shows the main page of the HPF System. At the top, there is a header with the AP State Emblem on the left and the text 'ప్రాధికార మంత్రి వ్యవస్థాపక శాఖ' (Pradhikara Mantri Vyavasthapaaka Shakh) on the right. Below the header, the main content area is divided into several sections. On the left, there is a large banner featuring a map of Andhra Pradesh with several bottles of HPF System products placed on it. To the right of the banner, there are two small profile pictures of men. Below the banner, there is a table with four columns: 'Circulars', 'List of TSBCL Depots', 'Regional Offices', and 'Other Links'. The 'List of TSBCL Depots' column contains the text 'Khammam'. The 'Regional Offices' column lists 'Hyderabad -1', 'Hyderabad -2', 'Adilabad', and 'Medak'. The 'Other Links' column contains the URLs 'www.apbcl.gov.in', 'www.aponline.gov.in', and 'www.esevaonline.com'. To the right of the table, there is a 'Login' section with fields for 'USER NAME' and 'PASSWORD', a 'Sign In' button, and a 'Lost Your Password ?' link. Below the login section, there is a 'Key People' section with four entries, each featuring a profile picture and the name and title of a person: 'Sri. T.N. Venkata Swamy, Additional Commissioner', 'Mr Ahmed Nadeem, IAS, Commissioner', 'Sri. T.N. Venkata Swamy, Additional Commissioner', and 'Mr Ahmed Nadeem, IAS, Commissioner'. At the bottom of the page, there is a footer with the text 'Copyright © 2013-2014', 'HPFS Build 2.1.1', and 'Powered by CTIS'.

Circulars	List of TSBCL Depots	Regional Offices	Other Links
	Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	www.apbcl.gov.in www.aponline.gov.in www.esevaonline.com

Copyright © 2013-2014 HPFS Build 2.1.1 Powered by CTIS

Here you can see the following sub windows shown on the main page.



The screenshot shows the 'Login' window of the HPF System. It has a green header with the word 'Login'. Below the header, there are two input fields: 'USER NAME' and 'PASSWORD'. The 'PASSWORD' field has a small lock icon on the right. Below the input fields, there is a 'Sign In' button and a 'Lost Your Password ?' link.

### Login Window:

Login window is used for you to login into the HPF System.

Enter your user name and password provided to you for entering HFP System and click on **Sign In** button for getting into the system.

If you forgot your password, click on **Lost Your Password ?** link for getting the same.



Additional Commissioner



**Mr. Ahmed Nadeem, IAS**  
Commissioner



**Sri. T.N. Venkata Swamy**  
Additional Commissioner

### Key People:

Profiles of the key personnel in the Prohibition & Excise Department are showcased here.

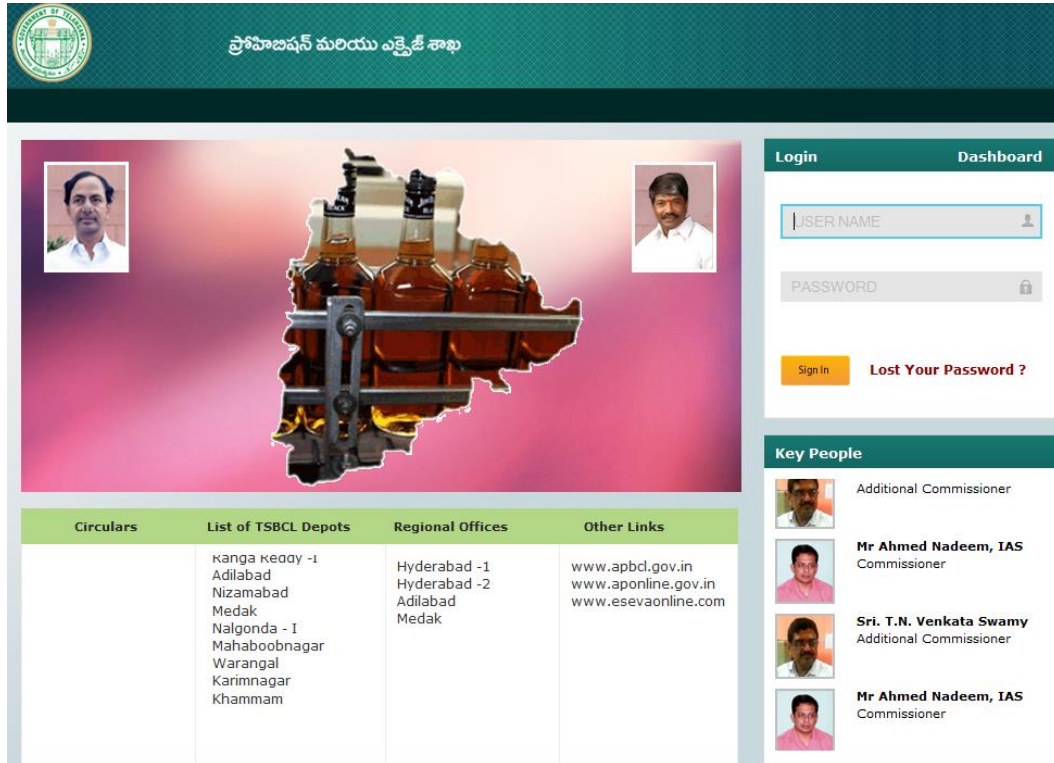
You can see the names scroll in a continuous way upwards

Circulars	List of TSBCl Depots	Regional Offices	Other Links
	Kanga Keady -1 Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

List of Circulars, TSBCl Depots, Regional Offices and Other Links can be seen here.

## Login Page

Login in is the first step to enter into the system. Shown below is the login window provided in the system to facilitate this step.



The screenshot shows the HPF System Login Page. At the top, there is a header with the APBCL logo and the text 'ప్రతిపాదిత మరయు ఎక్స్‌జే సాఫ్ట్‌వేర్'. Below the header, there is a large graphic of a fuel pump nozzle. To the right of the graphic, there is a login form with fields for 'USER NAME' and 'PASSWORD', a 'Sign In' button, and a 'Lost Your Password ?' link. Below the login form, there is a 'Key People' section with four entries, each featuring a photo and name: 'Additional Commissioner', 'Mr Ahmed Nadeem, IAS Commissioner', 'Sri. T.N. Venkata Swamy Additional Commissioner', and 'Mr Ahmed Nadeem, IAS Commissioner'. At the bottom, there is a table with four columns: 'Circulars', 'List of TSBCL Depots', 'Regional Offices', and 'Other Links'.

Circulars	List of TSBCL Depots	Regional Offices	Other Links
	Kanga Keady - I Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

Every user who is authorized to use HPF System is provided with a user name and a password.

If you are not having your user name and password for yourself, you may need to contact the system administrator to get them assigned in the system for you to operate.

Whenever you enter a wrong user name and password, system informs you of the same and do not allow you to proceed further. However, you can re-try entering correct username and password till you succeed.




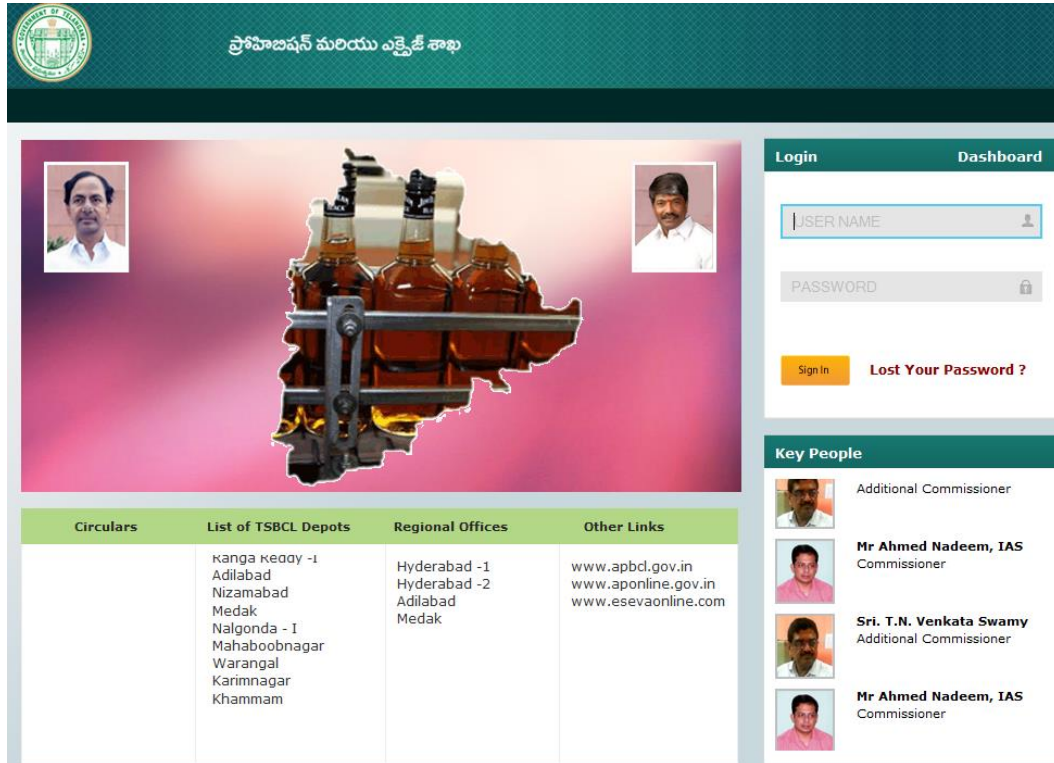
If you are continuously unable to login to the system, please check if your CAPS indicator on your keyboard is on. If so, please press your CAPS key on the keyboard and login again.

Once your login is successful, you are taken to a graphic user menu page showing the major functions in the system as shown below

## Log Out

Log out function takes you out of application and you require to login again in order to execute any of the application functions thereafter.

To log out, click on the button . On log out system displays the following screen



**ప్రతిపాదనా మరయు ఎక్స్‌జే సాఫ్ట్‌వేర్**


**Login** **Dashboard**


USER NAME


PASSWORD

[Sign In](#) [Lost Your Password ?](#)

**Key People**

 **Mr Ahmed Nadeem, IAS**  
Commissioner

 **Sri. T.N. Venkata Swamy**  
Additional Commissioner

 **Mr Ahmed Nadeem, IAS**  
Commissioner

Circulars	List of TSBCL Depots	Regional Offices	Other Links
	Kanga Keddya -I Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Karimnagar Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

# Menu Option 1

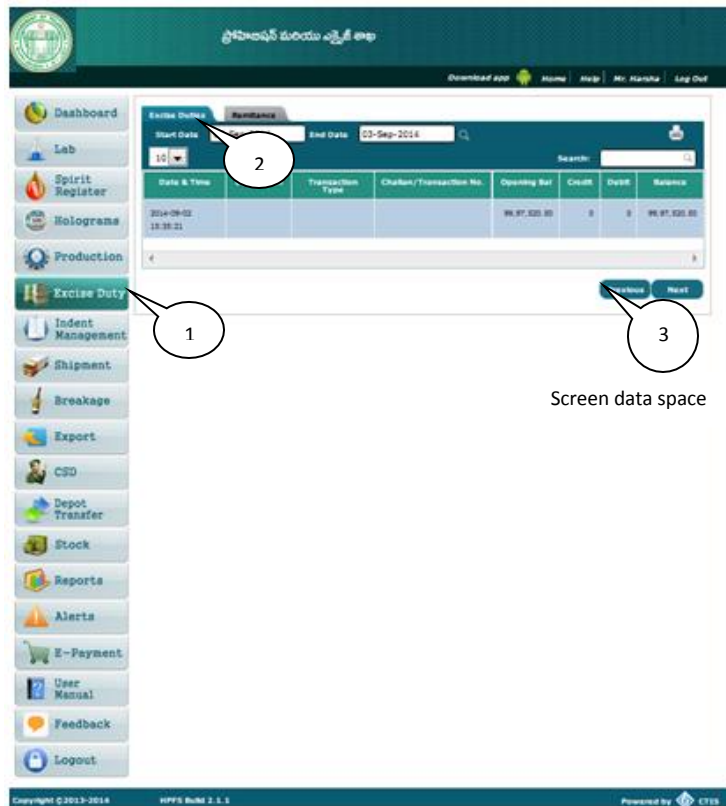
## Graphic User Menu Page



As can be seen in the screen shot above, user name of the user logged in is displayed on the right top corner of the screen.

# User Interface Profile

Every screen and report in the HPFS System follow a standard user interface as discussed below:



Screen data space

## Legend Details:

1. Login user name is displayed here.
2. Screen holder for transaction information display.
3. Main menu is listed here. Main menu keeps changing from user to user based on their role.



# Lab information

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

Samples Finished Goods Lab Reports

Start Date 27-Aug-2014 End Date 03-Sep-2014

10 Search:

Reference No	Excise Lab	Date	Sample Type	Status
No data available				

Previous Next

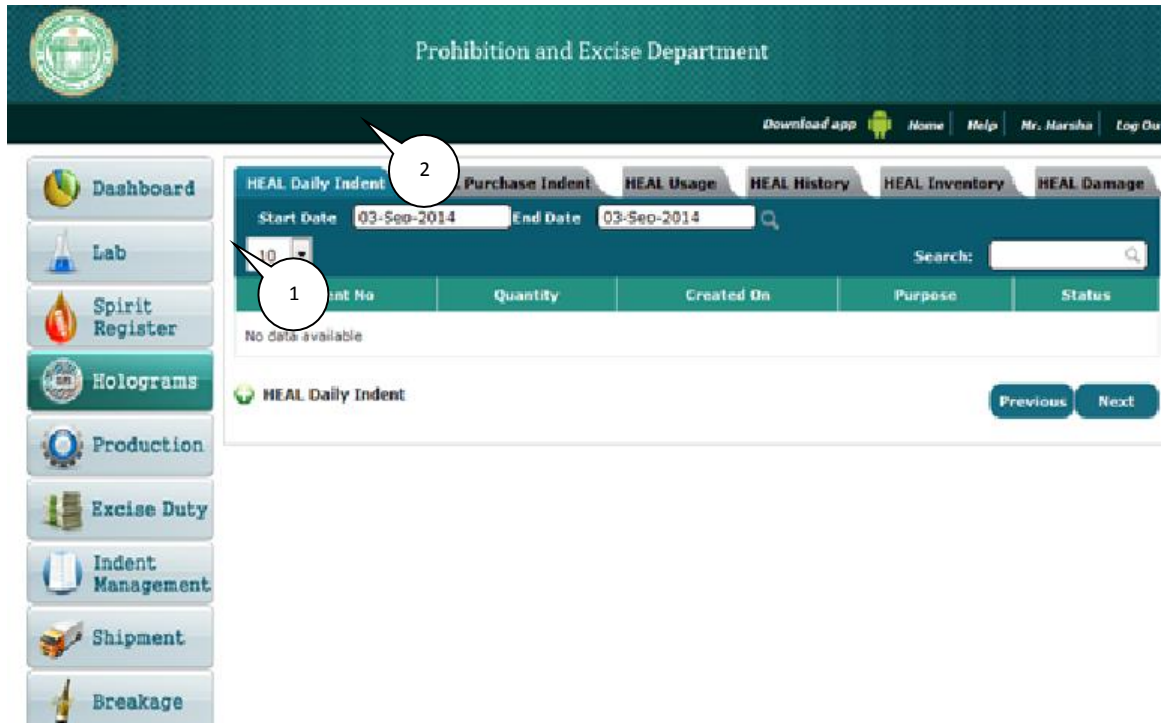


For Lab information click on Lab

Click on **Samples** To avail the information on print /view in pdf format



# Hologram:



**Step 1 : processed the request to AS label .**

**Click on SH request**

**SH Request** and click on flag below shown flag from Manager  
And system will pops up the window below shown.

## Request From Distillery Manager

Ordered Qty

60000

Requested Date

2013-11-25



Click on Flag a  
After click on the SH system pops the window

After click on the save button

Save ✓

Processed to as labels

Avail print option and printed form is available.

Page: 1 of 1 70%

**M/S UNITED SPIRITS LTD - HYDERABAD**  
**UNIT MALKAJGIRI, 6-91, VENKATESHWARA NAGAR,**  
**REQUEST FOR SHs**  
 (To be issued by the IL Distillery)

Date : 24-Dec-2013

To  
 The Distillery Officer,

M/S UNITED SPIRITS LTD - HYDERABAD  
 UNIT MALKAJGIRI, 6-91, VENKATESHWARA NAGAR.

Reference No: \_\_\_\_\_/2013

Sr.

Subj: Request for SH for the use of \_\_\_\_\_ (State)

I request you to issue \_\_\_\_\_ Security Holograms for affixing on the Indian Made Liquor bottles.

**SHs on Hand**

Purpose 1	Bottle Size 2	Serial No. 4	Serial Numbers		Total SHs 7
			From 5	To 6	
1. Export			10240131000000000000	10240131000000000000	00000
2. State					
3. CSD					

**SHs Required**

Purpose 1	Bottle Size 2	Number of SHs required 3
1. Export		
2. State		00000
3. CSD		

**SHs on Issued**

Purpose 1	Bottle Size 2	Serial No. 4	Serial Numbers		Total SHs 7
			From 5	To 6	
1. Export					
2. State					
3. CSD					

Yours faithfully  
 Distillery Manager


## Step2: SH process

### SH Process

Click on SH process follow the screen



Dashboard	SH Requests
Lab	SH Usage
EWB Request	10
Holograms	Start Date 23-Dec-2013 End Date 23-Dec-2013 Search:
Products	Opening Stock SH Received SH Used Closing Stock Damage Date Action
Duties	0 0 0 0 0 07-Nov-2013
Shipment	0 100000 1392 98361 247 08-Nov-2013
Breakage	11465 100000 18336 92701 428 27-Nov-2013
Export	13857 80000 38064 52899 2894 25-Nov-2013
CSD	22671 100000 73008 48756 907 02-Dec-2013
Depot Transfer	23836 100000 71904 51932 0 11-Dec-2013
Stock	28985 100000 23136 104997 852 15-Nov-2013
Reports	41339 100000 62064 77291 2044 29-Nov-2013
Alerts	41467 20000 44112 13857 3498 22-Nov-2013
	48756 100000 74496 68657 5603 03-Dec-2013
	Previous Next

According to above screen Click on print /view systems pop s up the window lab request form see as a following form

Click on the flag  it will show the page to processed the request to AS labels

 SH

Click on SH request to AS labels

SH Inventory	SH Request	SH Process
New SH Request To Excise Comm		
Quantity*	<input type="text" value="1000000"/>	(Please provide quantity in multiples of 20000)
Challan No*	<input type="text" value="ch10025"/>	
Challan Amount*	<input type="text" value="10000"/>	
Challan Date*	<input type="text" value="23-Dec-2013"/>	
<div>Save  Cancel </div>		

To enter the filed as shown above and click on save and successfully send To send to AS LABELS

Save 

We can avail print from start date and end date we can have a print of particular date

# Products Line:



Click on production line **Production Line**

**+ Product Line**

To click on new production line.

Products Production Line Production Start Reprint Case

### New Production Line

NAME OF THE LINE:	line4
TYPE OF <u>SCANNER</u> :	Machine
TYPE OF PRINTER:	Desktop Printer
NAME OF THE <u>BARCODE PRINTER</u> :	network
FOLDER PATH TO READ:	usl/distillery/sh

Save ✓ Cancel ✕

Click on **Production Line** above window will appear and click on **Save** button line will create to do the production

**Production Start** click on the production start system will pops the window see below

ప్రొఫెషనల్ మరియు ఎక్స్‌ట్రీమ్ శాఖ

Download app Home Help Mr. gautham Log Out

Dashboard Lab Spirit Register Holograms Production Excise Duty Indent Management Shipment Breakage Export CSD Depot Transfer Stock

Products Production Line Production Start Reprint Case

10 Search:

Line Name	Created On	Action	HEAL Feed
ABD1	03-Sep-2014		Allocate Spools
Line1	02-Sep-2014		Allocate Spools

Previous Next



click on the this button phase



click on the button

Upload New Spool

Scan Sh Code:

Save

Upload New spool Scan the SH code and click on the save button



click on the button system pops up on the

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

Products Production Line Production Start Reprint Case

10 Search:

Line	Production Type	Product Code	Brand Name	Batch No	Pack Type	HEAL Start Code	Bottles	Cases	Action
ABD1									
Line1	Local	1671W1258GMM	PINKCITYWHISKY	BT001	Glass	16711408000600001	2400	300	

Previous Next

Click on the cancel button



Line Information	
ENTER SH START CODE*	16261311000002000
PRODUCT*	1626W0441GNN
PACK TYPE:*	Glass
UNITS PER CASE	48
MRP*	75
BATCH NO*	BT 403
MANUFACTURING DATE	23-Dec-2013
OPERATOR*	T.Narsingh rao

Start Batch cancel

]

1. Enter SH start code to start the production
2. Which product is producing on that date
3. Pack type click on above drop down list pet,glass,mono
4. Unit per case is size of the case
5. MRP is price of the bottle
6. BATCH NUMBER
7. Manufacturing date
8. Operator name

Required filed should be filled and click on The [Start Batch](#) production line will create as a follow screen

## Products:-

Click on the products

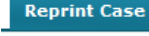


To avail the products to view the products to Know more products click on Next Button

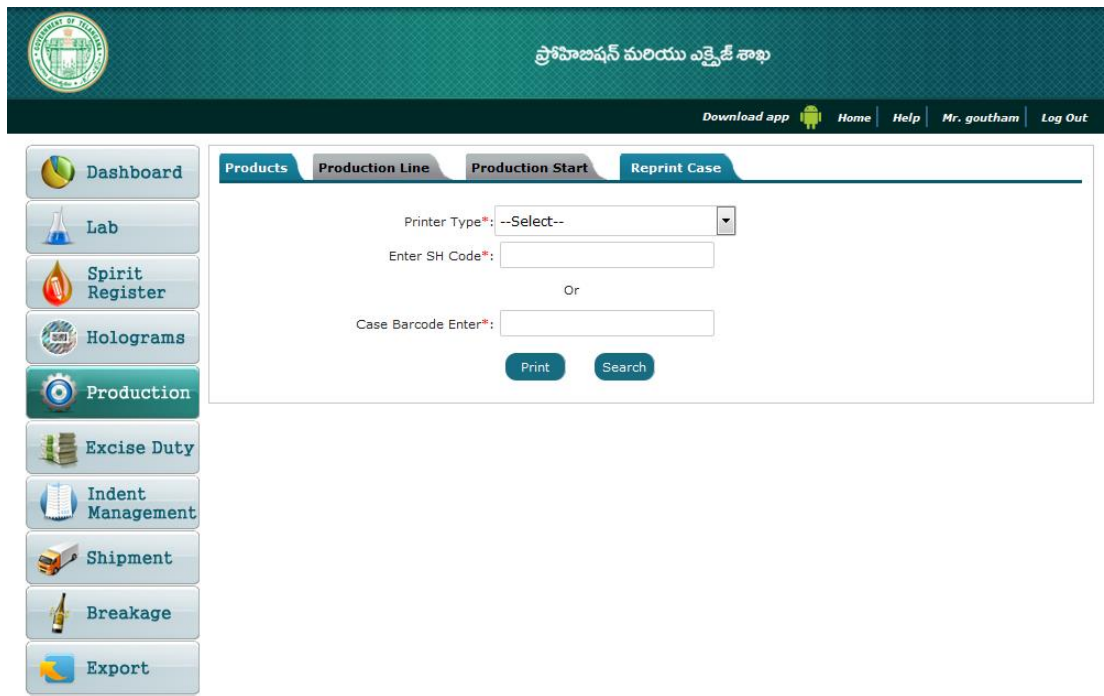
Products	Production Line	Production Start	Reprint Case	Blend Indent
10	Search:			
Product code	Product name	Product Size	Price	
1626V1378GNN	ROMONOV RED VODKA	180	700	
1626V1378GPP	ROMONOV RED VODKA	375	700	
1626V1378GQQ	ROMONOV RED VODKA	750	700	
1626V1787GNN	WHITE MISCHIEF VODKA	180	669.66	
1626V1787GPP	WHITE MISCHIEF VODKA	375	647	
1626V1787GQQ	WHITE MISCHIEF VODKA	750	642.63	
1626W0068GNN	ANTIQUITY BLUE SUPER PRE MIUM WHISKY	180	3077	
1626W0068GPP	ANTIQUITY BLUE SUPER PRE MIUM WHISKY	375	3055	
1626W0068GQQ	ANTIQUITY BLUE SUPER PRE MIUM WHISKY	750	3022	
1626W0069GNN	ANTIQUITY BLUE ULTRA PREMIUM WHISKY	180	2975	

Previous Next

# REPRINT:

Click reprint option icon 

Above screen will appear as a below



The screenshot shows the HPF System interface. At the top, there is a header with the HPF logo and the text 'ప్రతిపాదన మరయు ఎక్స్‌ప్రెస్ సాఫ్ట్‌వేర్'. Below the header, there is a navigation bar with tabs: 'Products', 'Production Line', 'Production Start', and 'Reprint Case'. The 'Reprint Case' tab is selected. On the left side, there is a sidebar with various icons and labels: 'Dashboard', 'Lab', 'Spirit Register', 'Holograms', 'Production', 'Excise Duty', 'Indent Management', 'Shipment', 'Breakage', and 'Export'. The main content area of the 'Reprint Case' tab contains the following fields and buttons:

- 'Printer Type\*:' with a dropdown menu showing '--Select--'.
- 'Enter SH Code\*:' with a text input field.
- 'Or' text.
- 'Case Barcode Enter\*:' with a text input field.
- 'Print' and 'Search' buttons.

**Credential to be filled :**

**Step 1:**

To Enter the sh code details to retrieve the case details to reprint the case

ENTER SH CODE*	<input type="text"/>
OR	

**Step 2:**

To enter the case details to reprint the case

ENTER CASE BARCODE*	<input type="text"/>
---------------------	----------------------

Using desktop scanner or manual you can to type the case barcode details in the above field

# Duties :

Click on the duties icon to view the details of credit balance and open balance and transaction details

Of shipment is done at distillery and challan No & TP NO and to view are print follow the screen

Date	Description	Transaction Type	Challan/Transaction No.	Opening Bal	Credit	Debit	Balance
2013-11-12	nill	Remittance	90610		7500000		7500000
2013-11-13	Excise duty towards the shipment	Transportpermit	TPAP29TA63672413111379146	7500000	0	295812	6908376
2013-11-13	Excise duty towards the shipment	Transportpermit	TPKA322810241311137D25E	7500000	0	295812	7204188
2013-11-16	Excise duty towards the shipment	Transportpermit	TPKA322810241611135F371	6908376	0	295812	6612564
2013-11-21	Excise duty towards the shipment	Transportpermit	TPAP12T76082421111350403	6612564	0	295812	6316752
2013-11-22	Excise duty towards the shipment	Transportpermit	TPAP02T65342422111359379	6316752	0	591624	5725128
2013-11-26	Excise duty towards the shipment	Transportpermit	TPAP27U4739242611138764A	5725128	0	591624	5133104
2013-12-02	Excise duty towards the shipment	Transportpermit	TPAP16V76782402121336CEA	5133104	0	591624	4541480
2013-12-03	Excise duty towards the shipment	Transportpermit	TPAP13W697324031213675E2	4541480	0	591624	3949856
2013-12-19	Excise duty towards the shipment	Transportpermit	TPAP02T6534241912133D4F6	3949856	0	591624	3358232

To click on print option avail print /view



## Shipment:-

To click the shipment icon here



To avail the services

**Prohibition and Excise Department**

[Download app](#)
[Home](#)
[Help](#)
[Mr. goutham](#)
[Log Out](#)

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

**Shipment**

Breakage

Export

CSD

Depot Transfer

Stock

OFS

Shipments

TP Vehicle Accident

Route

TP Revalidation

Start Date: 01-Aug-2014
End Date: 03-Sep-2014

10

Search:

Transport Permit	Consignment Type	View Route	Depot/Destination	Vehicle No.	Date	Issue Time	EVC	GRN
EX16712808143	Export Non-Local	Track TP	nani(82)	ap028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 12:38:19 PM	NA	NA
TP167128081400004	OFS	Track TP	Mangoos Depot(032)	AP028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 12:17:29 PM	<a href="#">EVC</a>	<a href="#">GRN</a>
TP167128081400003	OFS	Track TP	Vizianagaram(027)	AP028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 11:42:05 AM	<a href="#">EVC</a>	<a href="#">GRN</a>
CP167126081400002	CSD	Track TP	Boiu(82)	ap028956	26-Aug-2014 12:00:00 AM	26-Aug-2014 03:53:49 PM	NA	NA
TP167126081400001	OFS	Track TP	Vizianagaram(027)	AP028956	26-Aug-2014 12:00:00 AM	26-Aug-2014 12:14:16 PM	<a href="#">EVC</a>	<a href="#">GRN</a>

Transport Permit Request

Previous

Next

Step 1 : click on the OFS Button to View OFS to TSBCL

OFS

To click on the print icon



Click on get details

[Get Details](#)

systems pops the window

OFS Number	Brand Name	IFS Qty	OFS Qty
20131219/1626/9	DIRECTOR SPECIAL FINE WHISKY	1100	1100


To know the OFS Number and Brand Name and Indent for supply Quantity and Order for supply Quantity in above window

#### Status Details:

Completed

This icon state that completed the task

**Step 2 :** click on the transport permit  to View the details about transporter name and Validity period of TP and which Route truck movement follow the below screen



Prohibition and Excise Department

[Download app](#)
[Home](#)
[Help](#)
[Mr. goutham](#)
[Log Out](#)

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

OFS

Shipments

TP Vehicle Accident

Route

TP Revalidation

Start Date

01-Aug-2014

End Date

03-Sep-2014

Search:


Transport Permit	Consignment Type	View Route	Depot/Destination	Vehicle No.	Date	Issue Time	EVC	GRN
EX16712808143	Export Non-Local	Track TP	nani(82)	ap028956	28-Aug-2014	28-Aug-2014 12:00:00 AM	NA	NA
TP167128081400004	OFS	Track TP	Mangoos Depot(032)	AP028956	28-Aug-2014	28-Aug-2014 12:17:29 PM	<a href="#">EVC</a>	<a href="#">GRN</a>
TP167128081400003	OFS	Track TP	Vizianagaram(027)	AP028956	28-Aug-2014	28-Aug-2014 12:00:00 AM	<a href="#">EVC</a>	<a href="#">GRN</a>
CP167126081400002	CSD	Track TP	Boiu(82)	ap028956	26-Aug-2014	26-Aug-2014 12:00:00 AM	NA	NA
TP167126081400001	OFS	Track TP	Vizianagaram(027)	AP028956	26-Aug-2014	26-Aug-2014 12:00:00 AM	<a href="#">EVC</a>	<a href="#">GRN</a>

Transport Permit Request

Previous

Next

Step 3: click on indent button 

To Request for New indent click on following icon 

System pops the below window to raise a indent


**Order For Supply Information**

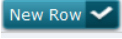
Depot Name \*

Brand Code	Brand Name	Size	Quantity (in Cases)	Rate in Rs per case F.O.R destination	Value(Rs)
<div>DIRECTOR SPECIAL FINE</div>	<div>DIRECTOR SPECIAL FINE WHISKY</div>	<div>48</div>	<div>1100</div>	<div>1032.55</div>	<div>1135805</div>
<div>New Row</div>					

Save

Cancel

To click on this button to send indent for supply 


To add new row click on the new row 

Step 3 : Click on shipment to Raise TP .



Above screen will follow the screen

## Shipment screen


**Prohibition and Excise Department**

[Download app](#)
[Home](#)
[Help](#)
[Mr. goutham](#)
[Log Out](#)

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

OFS

Shipments

TP Vehicle Accident

Route

TP Revalidation

Start Date

01-Aug-2014

End Date

03-Sep-2014

10

Search:

Transport Permit	Consignment Type	View Route	Depot/Destination	Vehicle No.	Date	Issue Time	EVC	GRN
EX16712808143	Export Non-Local	Track TP	nani(82)	ap028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 12:38:19 PM	NA	NA
TP167128081400004	OFS	Track TP	Mangoos Depot(032)	AP028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 12:17:29 PM	EVC	GRN
TP167128081400003	OFS	Track TP	Vizianagaram(027)	AP028956	28-Aug-2014 12:00:00 AM	28-Aug-2014 11:42:05 AM	EVC	GRN
CP167126081400002	CSD	Track TP	Boiu(82)	ap028956	26-Aug-2014 12:00:00 AM	26-Aug-2014 03:53:49 PM	NA	NA
TP167126081400001	OFS	Track TP	Vizianagaram(027)	AP028956	26-Aug-2014 12:00:00 AM	26-Aug-2014 12:14:16 PM	EVC	GRN

Transport Permit Request

Previous

Next

**Step 1: Click on Location Drop down box o selects the depot**

To Location

**Step 2: Click on order of sale to start adding ofs to raise a TP**

Order of sale



After Click on the system pops up the Window

<div> <div>10</div> <div>Search:</div> </div>							
OFS Number	Depot	Product code	Product name	Order Qty	Allocated Qty	Remaining Qty	Allocate Qty
20131203/1626/57	Hyderabad II	1626W0815GQQ	JUPITER S SPECIAL WHISKY	2	0	2	
20131207/1626/80	Hyderabad II	1626W0001GQQ	1 BILLION WHISKY	5	0	5	
20131209/1626/90	Hyderabad II	1626W0841GQQ	KAY KAY LION FINE WHISKY	2	0	2	
20131214/1626/110	Hyderabad II	1626W0813GQQ	JOLT DELUXE WHISKY	3	0	3	
20131220/1626/117	Hyderabad II	1626W0407GNN	DARLINGTON PRESTIGE WHISKY	20	0	20	
20131220/1626/120	Hyderabad II	1626W0407GNN	DARLINGTON PRESTIGE WHISKY	10	0	10	

Above screen to need fill the Allocate qty in required filed

<div> <div>Allocate Qty</div> <div></div> </div>							
20131224/1626/128	Hyderabad II	1626W0407GNN	DARLINGTON PRESTIGE WHISKY	1100	0	1100	1100

Filled should be filled with number of cases to sending to Depot regarding on that date

Save











 Button to Raise a Transport Permit regarding shipment to certain depot

Previous

Next

 Previous and next will show he entries of OFS is approved by TSBCCL  
 After adding ofs to allocated quantity in this required credentials  
 Shipment

# Shipment details

Transport Permit	View TP	Depot	Date	Print	Invoice	GRN	Action	Status
TPAP02T6534241912133D4F6	<a href="#">Track TP</a>	Hyderabad II	19-Dec-2013	 	 	NA	<a href="#">Details</a>	
TPAP02T65342422111359379	<a href="#">Track TP</a>	IMFL Depot, Ranga Reddy II	22-Nov-2013	 	 	GRN	<a href="#">Details</a>	

## Legend Details:

1. Place for transport permit Number
2. To Track tp Which location truck is moving
3. Name of the depot and date
4. GRN view and click on details the shipment details with case Barcode along with SH details will appear see below page

8901626W0441GNNBT 37229111304304	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>
8901626W0441GNNBT 3722911130A22E	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>
8901626W0441GNNBT 37229111320277	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>
8901626W0441GNNBT 372291113256EA	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>
8901626W0441GNNBT 37229111335147	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>
8901626W0441GNNBT 37229111335147	DIRECTOR SPECIAL FINE WHISKY	BT 372	75	2013-11-29	<b>Detail</b>

5. Click on details SH Details will appear follow the screen below.

SH Code
16261310000379885
16261310000403865
16261310000403871
16261310000421158
16261310000403883
16261310000404020
16261310000404022
16261310000404016
16261310000404018
16261310000404015
16261310000404017
16261310000404028
16261310000404036
16261310000404000
16261310000404002
16261310000403987
16261310000403989



Step 2: [TPAP02T6534241912133D4F6](#) screen will show the

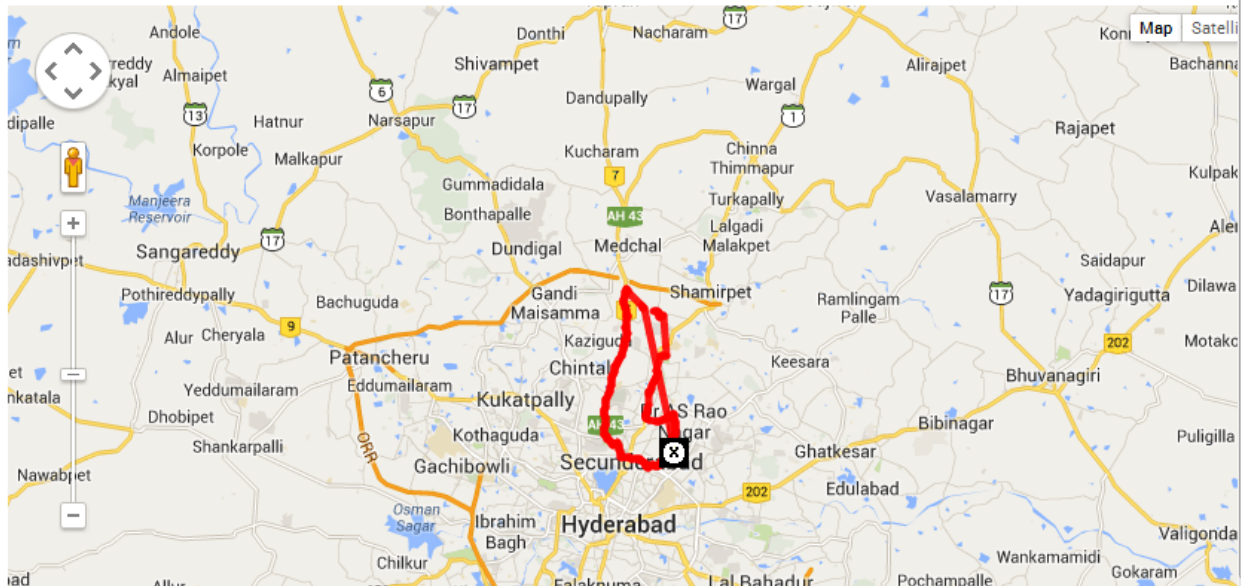
OFS NUMBER	PRODUCT CODE	PRODUCT NAME	ORDER QTY	ALLOCATED QTY
20131219/1626/9	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	1100	1100

[Previous](#)
[Next](#)





About the ofs number which product you sending to depot with product code and product Name and order qty and allocated qty

# Track T.P:-

## View Route Taken during a Trip



This is above screen to which route the truck want to travel to Depot  
Track and trace system view stock movement from your desktop  
Above screen will shown the route of depot and movement of truck too.....

To print TP Form and invoice form click on    

Below form are Transport permit

Page: 1 of 2

<b>GOVERNMENT OF ANDHRA PRADESH</b> <b>PROHIBITION AND EXCISE DEPARTMENT</b>					
<p>To, The IML Depot, APBCL, Hyderabad II,</p> <p>Survey No 725 &amp; 726, Deverays Mja (Village).</p> <p>Andhra Pradesh CST NO. SAR/06/01/1104/76-77 TIN/LST NO. 28150121827 Excise Return Permit/NO Objection Certificate Exc Comm. D.E.O Order No / Permit No</p>	<p><b>Tax/Sale Invoice</b></p> <p>Invoice No./ Date      1 00030be51/24-Dec-2013</p> <p>Sales Order no./date    1 00030954b0be5a/24-Dec-2013</p> <p>Customer                 Hyderabad II</p> <p>Invoice amount (Rs.)    0</p> <p>Transporters Name       SPC</p> <p>Truck no.                  AP02 TGS 34</p> <p>G.R.No.</p> <p>G.R.Date</p> <p>Time of Removal</p>				
<p>PLB-11 EXPORT/EXCISE/PD-25/PL-36 Pass no. Insurance Policy No      52b954b0be608</p>					
<p>PLA/RGZ3A PART NO. &amp; DATE      P.O. No                                  P.O. Date</p> <p>20131219/1626/9                      19-Dec-2013</p>					
<b>Invoice details</b>					
<b>Item</b>	<b>Material</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Value(Rs)</b>
1	162/BW441/CNV	DIRECTOR SPECIAL PINE WHISKY	1100		1135805
		Item Total			1135805
		Total			1135805
		Invoice amount			1135805


**IMPORTANT:**


- The above said goods have been supplied under the rate contract agreement entered on 16.05.2010 with the Andhra Pradesh Beverages Corporation Limited, A State Government undertaking registered under Companies Act., 1956 having its registered office at 6th floor, Posmeti Bhawan Tilak Road, Ramkone, Hyderabad
- The above said goods are inclusive of cost of Liquor, Bottles, Cartons, Labels, Transportation, Insurance, Excise duty etc.

print /view above forms click on



## Breakage:

Prohibition and Excise Department

Download app  Home Help Mr. goutham Log Out

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

Breakage

Start Date 01-Aug-2014 End Date 03-Sep-2014


Case Barcode	Product Code	Product Name	Brand Number	Size Code	Batch Number
8901671W0856GXGBT001250814027681	1671W0856GXG	KERALATIGERWHISKY	0856	XG	BT001
8901671W0856GXGBT001250814022421	1671W0856GXG	KERALATIGERWHISKY	0856	XG	BT001
8901671G0789GLLT00126081400E7C1	1671G0789GLL	ITALIANGOLDVSOBRANDY	0789	LL	BT001

To view the breakages bottle at warehouse is intend to storage damage


# Exports:



click on exports button view the below screen



ప్రతిపాదన మరయు ఎక్స్‌పోర్ట్‌ శాఖ

Download app  Home Help Mr. goutham Log Out

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage


Export



CSD



Depot Transfer

Stock

Export

Start Date 01-Aug-2014 End Date 03-Sep-2014 

10  Search: 

Consignment	Import Permit No	Source	Destination	Date	Status
Export	8956	Allied Blend LTD	nani	28-Aug-2014	
Export	58966	Allied Blend LTD	nani	26-Aug-2014	

Previous Next

# CSD : ( canteen stores Department)



CSD

click on csd and page will appear as a below

ప్రతిపాదన మరియు ఎక్స్‌జిజ్ శాఖ

Download app Home Help Mr. goutham Log Out

Dashboard  
Lab  
Spirit Register  
Holograms  
Production  
Excise Duty  
Indent Management  
Shipment  
Breakage  
Export  
CSD  
Depot Transfer  
Stock

CSD

Start Date 01-Aug-2014 End Date 03-Sep-2014


10 Search:

Consignment	Indent No	Destination	Date	Action	Status
CSD	21671CS142	Boiu	26-Aug-2014	<a href="#">Get Details</a>	●


Previous Next



# Inter Depot transfer:-



ಪ್ರಾಥಮಿಕ ಮಟ್ಟದ ಮಳೆಯು ವ್ಯಕ್ತಿ ಸಾಫ್ಟ್

[Download app](#)  [Home](#) [Help](#) [Mr. qautham](#) [Log Out](#)

Dashboard

Lab

Spirit Register

Holograms

Production

Excise Duty

Indent Management

Shipment

Breakage

Export

CSD

Depot Transfer

Stock

Reports

Alerts

Depot Transfer

Start Date 01-Aug-2014 End Date 03-Sep-2014

10 Search:

Consignment	Indent No	Source Depot	Destination Depot	Supplier Name	Date	EVC	CRN	Status
Inter Depot	2167LID143	Vizianagaram	Mangoos Depot	ALLIED Blend LTD	26-Aug-2014	NA	NA	
Inter Depot	2167LID146	Mangoos Depot	Vizianagaram	ALLIED Blend LTD	28-Aug-2014	NA	NA	
Inter Depot	2167LID147	Vizianagaram	Mangoos Depot	ALLIED Blend LTD	30-Aug-2014	NA	NA	

Depot Transfer

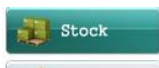
Previous Next

In inter depot transfer we can able send our stock to other depot only in local above screen follow .....

# Stock :

The screenshot shows the 'Stock' management interface of the HPF System. The sidebar on the left contains various navigation options. The main content area displays a table of stock data. The table has the following columns: Product Code, Brand Name, Stock Type, Size(ml), Opening Stock, Opening Stock (In Bottles), Production, Sales, and Close Stock (In Case). The data is filtered by Start Date (01-Aug-2014) and End Date (03-Sep-2014). The table lists several products, including ITALIANGOLDVSOBRANDY and KERALATIGERWHISKY, with their respective stock levels and production/sales data.

In above screen we can view our Ware house stock and we can have date wise stock and brandwise stock print /view



click on this icon

Stock								
10	Start Date	24-Dec-2013	End Date	24-Dec-2013	Q	Print	Search:	
Brand Code	Brand Name	Opening Stock	Production	Sales	Closing Stock (In Cases)	Closing Stock (In Bottles)	Breakage (In Bottles)	Date
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	8069	1988		10057			06-Dec-2013
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	248	61		309			19-Nov-2013
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	309	241		550			20-Nov-2013
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	0	29		29			08-Nov-2013
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	550	966	550	966			21-Nov-2013
1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	29			29			09-Nov-2013

Stock will appear open stock and closing sock as well you can avail print option to select date

10	Start Date	24-Dec-2013	End Date	24-Dec-2013	Q	Print	Search:	
----	------------	-------------	----------	-------------	---	-------	---------	--

Click on print button  to avail form

# Daily production Reports :

## DAILY PRODUCTION REPORT

PRODUCTION DATE	BRAND CODE	BRAND NAME	OPENING STOCK	PRODUCTION	SALES	CLOSING STOCK
02-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	5142	1521	1100	5563
03-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	5563	1552	1100	6015
04-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	6015	2054		8069
05-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	8069			8069
06-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	8069	1988		10057
07-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	10057	1995		12052
09-Dec-2013	1626W0441GNN	DIRECTOR SPECIAL FINE WHISKY	12052	1103		13155

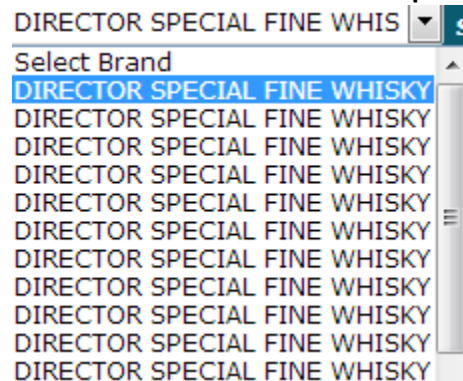
In this reports we can avail the date wise production

# Reports:

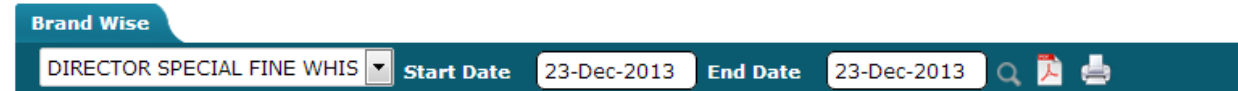
While handling reports at distillery location to select the brand wise at particular Date reports is key point

## Step 1: Open the reports

Select the brand name in the drop List



The click on print/view




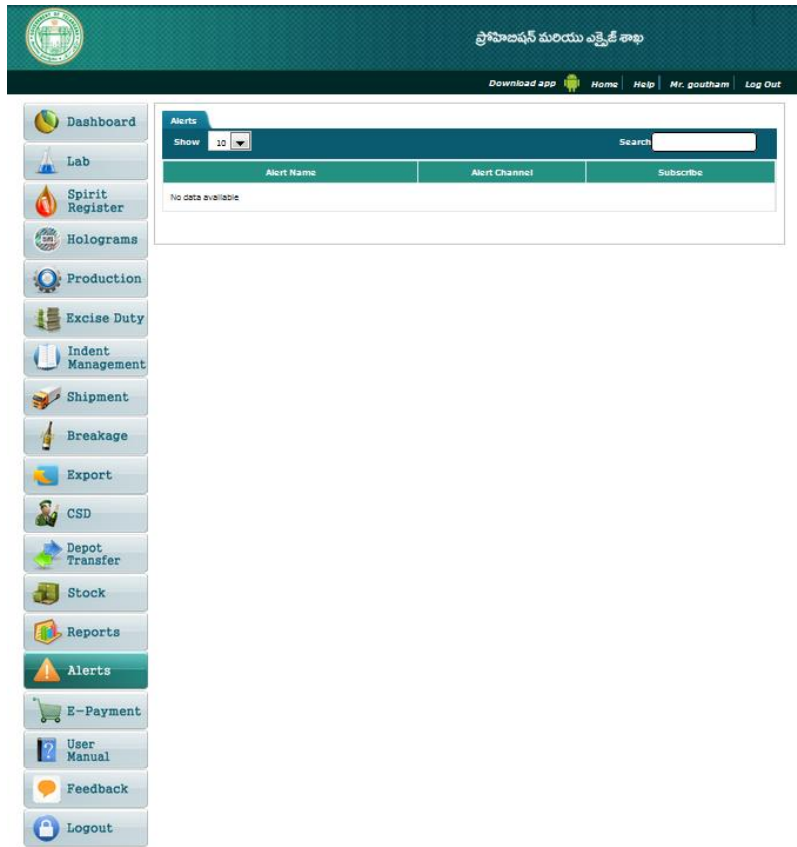
To click on print /view icon




# Alerts

Alerts are meant for displaying messages that emanate either from system based procedures/ transactions and also activities.

To view alerts click on menu item  on the main menu list and system displays the following screen:



## Alert Types:

Alerts defined are of multiple types in the system. To view various alert types provided in the system click on the button .

On clicking the button system displays the following screen:

Alert TypesAlert Role Map

10

Search:

Name	Subject	Body	Action
No data available in table			

Previous

Next

### Alert Role Map:

Alert role map defines lists user roles which are to be included in the display list of a given alert.

In order to view the list of role maps in the system, click on the button **Alert Role Map**. Then system displays the screen listed below:

**INCLUDE SCREEN SHOT CORRESPONDING TO 'ALERT ROLE MAP' HERE.**

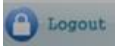
# User Manual

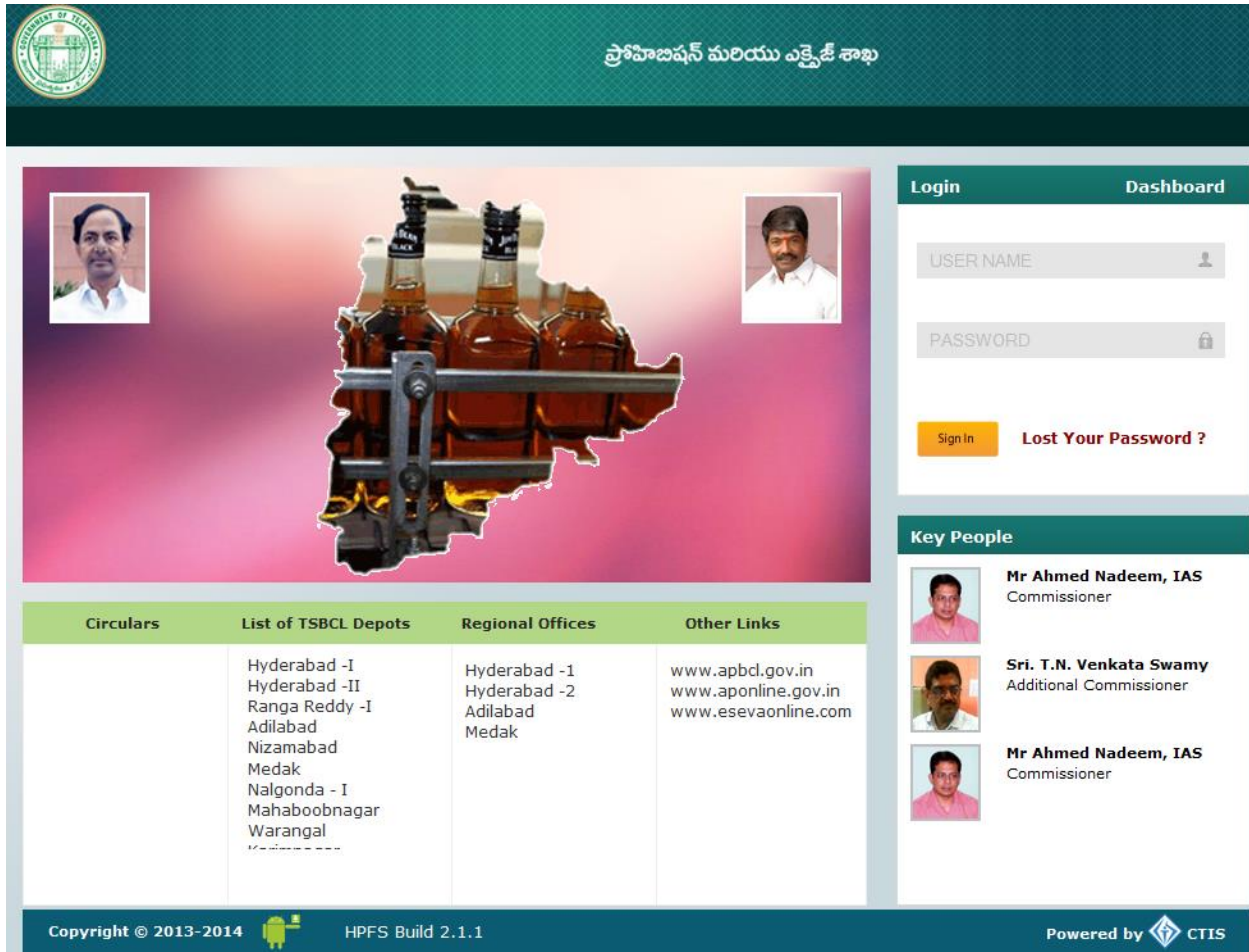
Intentionally left blank



# Logout :

Log out function takes you out of application and you require to login again in order to execute any of the application functions there after.

To log out, click on the button . On log out system displays the following screen.



Circulars	List of TSBCI Depots	Regional Offices	Other Links
	Hyderabad -I Hyderabad -II Ranga Reddy -I Adilabad Nizamabad Medak Nalgonda - I Mahaboobnagar Warangal Khammam	Hyderabad -1 Hyderabad -2 Adilabad Medak	<a href="http://www.apbcl.gov.in">www.apbcl.gov.in</a> <a href="http://www.aponline.gov.in">www.aponline.gov.in</a> <a href="http://www.esevaonline.com">www.esevaonline.com</a>

Copyright © 2013-2014 HPFS Build 2.1.1 Powered by CTIS













